

1 **PENDING APPROVAL**

2 Selectboard Regular Meeting

3 Virtual Meeting Via Zoom

4 Wednesday, March 2, 2022, 6:30 PM

5
6 Attending: Selectboard Chair, Bill Finger (BF); members Paul Forlenza(PF), Alan
7 Schmidt (AS), Oakley Smith (OS), and Bay Jackson (BJ); Selectboard Ass't and Zoning
8 Administrator, Ann Moreau-Kensek (AK); Selectboard Minute Taker, Christine Birong-
9 Smith (CBS)

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11 Others in Attendance: Lee Anderson (LA) and Jo Jackson (JJ)

12
13 **Annual Selectboard re-organization**

14 • Election

- 15 • Board Chair
16 ○ Nomination for Bill Finger

17 **Motion:** PF, OS 2nd For Selectboard Member, Bill Finger, to remain Selectboard Chair

18 **Passed:** 5/0/0

- 19 ○ OS opened general discussion of having selectboard members support in
20 meeting facilitation to potentially increase efficiencies
21 ■ OS offered to provide such supports (ie: tech support) to the Chair
22 • Board Vice-chair
23 ○ General discussion of OS supporting meeting organization transitioned into
24 discussion of OS being made Vice Chair to more fluidly implement OS' abilities to
25 support meeting facilitation and function
26 ■ General discussion delegation of budgets and other tasks would look like
27 should OS become Vice Chair was had
28 ○ Nomination of Oakley Smith as Vice Chair was made
29 ○ Further discussion of how BF and OS will delegate responsibilities amongst
30 themselves re: meeting facilitation will take place later

31 **Motion:** BJ, PF 2nd To make Oakley Smith Selectboard Vice Chair

32 **Passed:** 5/0/0

- 33 • Appointment
34 ○ General discussion of the possibility of CBS being appointed Secretary since
35 Secretary does not have to be a board member

- 36 ○ The Lincoln Selectboard is not required to have a secretary and there seems to
- 37 be no need to make a formal appointment of a secretary
- 38 ○ Selectboard Chair BF suggested that the board carry on without a formal
- 39 appointment as a secretary and keep CBS on in her current capacities
- 40 ▪ If the need for a formal Clerk or Secretary emerges at another time, this
- 41 topic will be revisited
- 42 ● Designation of newspaper of record
- 43 ○ BF suggested the Addison Independent because it is believed to be the only
- 44 weekly newspaper distributed in the county
- 45 ▪ Explanation of the function of what it means to have a designation of
- 46 newspaper of record was provided by BF

47 **Motion:** BF, PF 2nd to make the Addison Independent the designated newspaper of record

48 **Passed:** 5/0/0

- 49 ● Designation of regular meeting schedule
- 50 ○ It was determined by consensus selectboard will maintain its regular meeting
- 51 schedule of meeting the first and third Tuesday of every month at 6:30p
- 52 ▪ These dates and times of subject to change when deemed warranted
- 53 ○ Members presented pros and cons to having in-person vs remote meeting
- 54 formats
- 55 ▪ It was **determined by consensus** that beginning at the first meeting of
- 56 April until November, Selectboard meetings will be held in person.
- 57 Discussion of revising this format will happen come November.

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59 **1. Agenda adjustments and approval**

- 60 ● AK asked Selectboard to authorize BF to sign a regional planning (Zoning
- 61 Modernization) grant
- 62 ● AK requested adding appointment for a delegate for the TAC effective March 8th
- 63 ● BF commented that the selectboard needs to appoint a lister because there were no
- 64 names for Lister on the ballot yesterday and no one received enough write in votes for
- 65 election.

66 **Motion:** BF, PF 2nd move to approve adjustments

67 **Passed:** 5/0/0

68 **2. Public Comment**

- 69 ● No Public Comment

70 **2.a Lee Anderson access and Joe Jackson suggested placement of powerline:**

- 71 ● Access permit #1 was granted
- 72 ● Permanent access #2 is up for discussion
- 73 ○ The section of French Settlement Road under discussion is a class 4 road
- 74 ▪ Definitions of road classifications and run off concerns discussed
- 75 ▪ Screen share of purposed alterations provided

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- OS suggested site visit to better understand intended plans
 - It was determined that road maintenance would be required by residence because it would be established a class 4 road
 - PF wanted to know where class 4 status begins on French Settlement Road
 - AK responded that having someone come out to measure is being discussed
 - PF thinks having an exact measurement is important
 - Lincoln Highway Supervisor, David Cavoretto (DC), talked to mapping section of VTRANS
 - The plan is for VTRANS to send a car with special equipment to take measurements on or after april 1st
 - JJ elaborated on the different access points regarding power and his communications with GMP re: compliance and their recommendation to have the power underground
 - AK said she wanted SB to review plans and hear out stakeholders to gain understanding in preparation for approval and feedback - grant approval contingent on DC on culvert location, orientation, and etc approval
 - AK added that this permit would not specify that the town would maintain road **Motion:** BJ; 2nd BF motion to grant a permit based on the presented drawing and contingent that DC have determines
 - the size and type of culvert installation that is going to happen

103 **Passed:** 5/0/0

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105 **Consent agenda:**

- 106 a. Minutes 2/15/22 regular meeting; 2/18/22 special meeting
- 107 b. Payroll check warrants
- 108 c. Accounts payable check warrants
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110 **Motion:** BF, PF 2nd to approve Consent Agenda

111 **Passed:** 5/0/0

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113 **Highway report**

- 114 • Storm Damage Report, Winter Storm Management, and Equipment Management
- 115 ○ Equipment holding up well according to DC
- 116 ○ Plow contract with Avery is going well and equipment is holding up
- 117 ○ There were washouts in a big storm

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120 **Selectboard Assistant – AK**

- 121 • Town meeting appointments
- 122 ○ AK wanted to know if everyone was up to date on potential reappointments and
- 123 candidates
- 124 ○ AK noted that Selectboard still does not have someone for energy coordinator
- 125 ○ BF presented slide using screen share function showing reappointments
- 126 ○ Suggestions on how to advertise and do outreach for these positions discussed
- 127 ○ Appointment of new TAC delegate discussed
- 128 ■ Selectboard provided AS with background information re: Regional
- 129 Planning functions

130 **Motion:** BJ, PF 2nd to make appointments as presented

131 **Passed:** 5/0/0

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133 **Town Clerk/Treasurer**

- 134 • Background checks are in process for Treasurer position
- 135 • Law services office says it should be 2-3 weeks for both candidates background checks
- 136 to complete
- 137 • AS was provided current information regarding shifting the Treasurer position from an
- 138 elected position to an appointed position

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140 **Planning and zoning**

- 141 • Ad hoc updates provided to the selectboard by BJ
- 142 ○ BJ provided AS with background information re: current logistics and relevant
- 143 history of ad hoc
- 144 ○ General discussion about whether the selectboard should move forward with
- 145 resolutions discussed
- 146 ■ BJ shared current draft of resolution
- 147 • Alterations and edits discussed, such as details of terms limits
- 148 • Background regarding how the resolution was constructed was
- 149 provided and general discussion of the resolutions development
- 150 and verbiage discussed
- 151 ○ There was a suggestion to start with 5 members with
- 152 option to expand/contract number if found necessary
- 153 ○ Logistics of selectboard selection of members discussed,
- 154 as well as term lengths

155 **Motion:** BJ, 2nd PF to adopt resolution with discussed edits

156 **Passed:** 5/0/0

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158 **Town meeting recap**

- 159 • PF wanted to know vote on budget and vote tallies, but it was not readily available

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161 **MAUSD withdrawal update**

- 162 • PF shared the results that all four towns (Monkton, Starksboro, New Haven, Bristol)
163 ratified
164 • The withdrawal process will now proceed to the State level

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166 **ARPA**

- 167 • The budget is done and now the town can move forward with allocations
168 ○ PF has put out emails to all non-profits in town asking them to update the
169 selectboard on what it is they want funding for and has begun to receive
170 responses

171 **Sandpit**

- 172 • BF shared that permits are still undergoing review process
173 • Logistics of site distance has no update

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175 **Recreation Access**

- 176 • History of discussion of Gap road access reviewed and discussed
177 • Suggestions to solutions reviewed

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179 **Regional Planning Commission grant**

- 180 • Grant would support updating zoning in village district to support housing creation
181 • Selectboard needs authority to sign

182 **Motion:** PF, BF 2nd to authorize BF to sign on behalf of Selectboard

183 **Passed:** 5/0/0

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185 AK welcomed AS

186 BF thanked and acknowledged former Selectboard member Will Sipsey for service

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188 Adjourn 8:27p

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190 Respectfully submitted by Christine Birong-Smith, Selectboard Minute Taker

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