

**PENDING APPROVAL**  
Town of Lincoln  
Regular Selectboard Meeting  
Tuesday, August 16, 2022  
6:30 – Town Office

Regular Meeting Agenda

Selectboard Members in Attendance: Bay Jackson (BJ), Oakley Smith (OS), Alan Schmidt (AS), Bill Finger (BF) –Chair

Town Staff Present: Christine Birong-Smith (CBS), Selectboard Clerk

Others in Attendance in person: Van Talmage (VT), Jim Dumont (JD)

Others in Attendance via Zoom: Josiah Jackson (JJ)

Called to order 6:35p

**Agenda adjustments and approval**

- In new business add zoning regulations regarding DRB transitions and discussion of next steps

**Motion:** BF, BJ 2nd to approve the agenda including this change

**Passed:** 4/0/0

**Consent agenda**

1. Minutes 8/2/22 regular meeting
2. Payroll check warrants #23/06 for \$5,437.47 and # 23/07 for \$5,208.46
3. Accounts payable check warrant 23/07 for \$45,588.23

**Motion:** BF, BJ 2nd to approve consent agenda

**Passed:** 4/0/0

**Public Comment**

Jim Dumont (JD)

- Zoning laws and ordinance
  - JD, who is a lawyer by trade, looked at the Bicknell residence case and reviewed legality re: conditional review for properties above 1800 feet
  - JD is here on his own behalf, not in representation for any parties
    - JD has found that if anyone wants to put a house at or above 1800 feet, there is nothing the town can do unless the ordinance is formally changed
    - JD has reviewed the options and logistics around interim zoning

- Presented the selectboard with options and information regarding zoning:
  - Clarifying questions were asked by selectboard members upon completion of explanations and general discussion of what alterations to current system using this process may look like to resolve the issue and the idea of a selectboard DRB collaboration structure being created
  - Discussion around conditional use permits to review and how that would be part of a
- Next steps:
  - If moving forward, publicly warn for the next meeting that the selectboard going to initiate processes outlined by JD and to have a joint meeting with planning commission and invite the town's lawyer to the selectboard's next regular meeting

## Reports

### 1. Highway

- a. Ditching on York Hill is complete, and two grants paid for the work
- b. BF had a discussion with employee from the Forest Service regarding the \$165,000 grant for doing work at top of Lincoln Gap Road
  - i. The grant would provide funding for planning design and other planning work, and then the town issues those documents for bidding
    1. It is a reimbursable grant (fed gov't would pay town back at 100%)
    2. BF asked about work to try to take care of washboard problem over by French settlement Road
      - a. Forest Service said the Master Agreement he is asking BF to sign would allow the town to access forest service funds to do town work like this from time to time

**Motion:** BJ, OS 2<sup>nd</sup> for BF to sign this agreement with the Forest Service

**Passed:** 4/0/0

- c. Special meeting for ZBA to look at the sandpit issue and to generate a response to selectboard's submitted material
  - i. Clarifying questions about processes that are presenting were opened for general discussion
    1. If approval does not go through at the meeting tomorrow night, the town is going to have to start buying sand in preparation for winter
- d. Highway job postings:
  - i. There have been some online responses through Indeed, but no one with a CDL
  - ii. Town might subcontract
    1. Adam may be interested in subcontracting
      - a. AS will reach out to see if he has interest

- b. BF thinks we should have an RFP written out
        - i. Selectboard will have Selectboard Assistant generate this
- 2. Town Clerk, Treasurer, Listers
  - a. VT reported out:
    - i. An incident come up where the town ran tight on funds recently because of the July warrant due to the costs of paving work
      - 1. VT outlined how the issue will resolve with tax payments and a CD
        - a. VT wanted to make sure this was cleared with the selectboard
      - 2. Town had a second account from construction fund with approximately \$11,000 in it
        - a. VT wanted to touch base with the selectboard about current budgeting landscape and VT wants clarification about what kind of authority he has to move money around within his position as treasurer
      - 3. VT raised awareness that there is another CD having to do with the National Forest
      - 4. VT talked about how money is tracked through NEMRC, and it was discussed having him come in every other month to report out finances/treasury topics and standings
        - a. VT thinks someone from the selectboard has to be a liaison between himself and the selectboard for efficiency and transparency purposes.

**Motion:** OS, 2<sup>nd</sup> AS to open a new account and when we get this CD the town rolls over ARPA funds into it

**Passed:** 4/0/0

- b. VT thinks that the town should switch banks to NBM since it is closer in proximity and there may be other benefits, including CD rates
- 3. Planning/Zoning
  - a. DRB BJ reported out:
    - i. Bylaws all use the terminology: ZBA
      - 1. Question: How does the town change the language to say DRB?
        - a. During interim period of zoning would be a good time to generate these shifts
        - b. Suggests pulling existing bylaws to make sure the proper terminology is utilized
          - i. Maybe it is a meeting agenda item to addressing these specifics with that board
- b. Alison Zimmer's vacancy must be filled
  - i. The vacancy must be posted, and the town must have applicants come in and then appoint somebody ASAP

1. BJ will consult with the town's lawyer regarding the selectboard's responsibilities in this matter
- c. JJ comment: the language does not need to adopt interim zoning for that, there must be a way to just change that language during the transition to avoid this

### **Old Business**

1. Selectboard vacancy
  - a. Letter received from Andrew Brooks and there have been two verbal expressions of interest from other people in town, but neither have turned into letter of interest
2. Lincoln School District – funding?
  - a. Warned an article to spend up to \$50,000 through December 30<sup>th</sup> and unfortunately the warning does not say where that money is coming from, such as raised by taxes
  - b. VT finds it a conflict being both the treasurer of the town and the treasurer of the school board
    - i. Van discussed current finances – VT reviewed his thoughts on the current trajectory of the school board allocation and gathering of funds
      1. It is agreed by consensus that changing the tax bill at this time would not be transparent enough and would not be appropriate timing
      2. Since Paul Forlenza stepped down as a selectboard member and a school board member, the selectboard needs a new way to carry timely information between the selectboard and the school board
        - a. BF will go to meeting tomorrow and then whoever from the selectboard can come to the Thursday meeting will attend
3. ARPA Survey
  - a. BJ wants to continue to move forward with that and has updated the amount for Burnham Hall request re: AC unit
    - i. OS brought up insulation to attic to protect equipment
  - b. BJ wanted final say/input from selectboard about the survey so the process can move forward by getting it posted on the website and FPF for public access
  - c. AS will look into if the property across from Willards Woods is for sale
    - i. Getting a sidewalk in that part of town would support accessibility
4. Local Hazard Mitigation Plan
  - a. Has been approved by the state by the hazard and mitigation officer and it improves town eligibility for funding and requires vote of board

**Motion:** OS, BJ 2<sup>nd</sup>

**Passed:** 4/0/0

5. Local Roads program – FY 23 grant acceptance
  - a. Another grant for ditching and Highway
    - i. It is \$35,000 and the project must be done by June 2024
      1. Highway Supervisor suggests doing French Settlement Road

**Motion:** OS, AS 2nd to accept that grant

**Passed:** 4/0/0

6. Animal Control Officer – rabies Kennel
  - a. BF checked and Homeward Bound cannot amend the contract to accommodate town kenneling needs because Homeward Bound only works with strays
    - i. Homeward Bound will not kennel a known dog
    - ii. Nate Reynolds maintains offer to put a kennel on his land
      1. More research into options for kenneling because of legality
  - b. BJ will follow up with Nate re: his compensation proposal being submitted

**Adjourn 8:45p**

Respectfully submitted by Christine Birong-Smith, Selectboard Clerk