

Pending Approval

Town of Lincoln, Vermont

Special Joint Selectboard and Planning Commission Meeting

(This meeting held at the Town Office and via Zoom).

July 14, 2022

5:30 p.m.

**In Attendance:** Selectboard Chair Bill Finger, Vice Chair Oakley Smith, members Paul Forlenza, Bay Jackson and Alan Schmidt; Planning Commission members Matt Atkins, Acting Chair; Andrew Brooks and Sally Taylor; Selectboard Ass't and Zoning Administrator Ann Moreau Kensek; Candidates for Development Review Board and/or Planning Commission Serena Fox and Steve Halnon; Zoning Administrator position candidate Steven K. Gutkowski

Bill called the meeting to order at 5:35 p.m.

Serena Fox and Steve Halnon were individually interviewed with the same questions asked of other candidates at previous meetings. Serena and Steve each expressed interest in serving on either the Planning Commission or the Development Review Board.

6:05 p.m. Bill convened the joint meeting of the Selectboard and Planning Commission and explained the process that would be used for the next portions of the meeting in order to most efficiently interview and make a decision on the candidate for Zoning Administrator about to be interviewed.

Selectboard members and Planning Commission members asked the current Zoning Administrator questions about the position that might help them know what to ask the candidate about to be interviewed.

Oakley Smith moved to go into Executive Session at 6:23 p.m. to make an appointment, to employ, or for evaluation of a public officer or employee per 1 VSA 313 (a) (3). Paul seconded, passed 5-0-0. Selectboard Ass't and current Zoning Administrator Ann Moreau-Kensek left the room. Zoning Administrator candidate Steven Gutkowski joined the Selectboard and Planning Commission in the Executive Session.

Following the Executive Session, the Planning Commission convened a meeting in another room to discuss the interview of the Zoning Administrator candidate. (See below.)

The Selectboard meeting continued with discussion of the July 12 meeting of the Zoning Board of Adjustment where the Sand Pit documents were discussed. Bill reviewed the process where reports, etc. were sent and wants to send more information to the ZBA. The State permit was approved with the first four conditions met. The State permit refers to the federal permit. The ZBA needs to respond to the demonstration of compliance provided for the six out of ten conditions remaining. People who serve on the Development Review Board, Selectboard, and as Zoning Administrator will change over the life of the sand pit. The project will need to be inspected annually by the State and OCE/an engineering firm. Robert Clark from Otter Creek Engineering will be invited to the next Selectboard meeting.

While the Selectboard discussed the sand pit, the Planning Commission met in another room.

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49 Matt brought the meeting to order at 7:05 p.m. and introduced the meeting as a Special Meeting  
50 to discuss the Zoning Administrator candidate just interviewed in the joint session with the  
51 Selectboard. In attendance were Matt Atkins, acting Chair, Andrew Brooks, and Sally Taylor.  
52 Sally moved and Andrew seconded to go into Executive Session to discuss the possible  
53 nomination of the candidate to the Selectboard as the next Zoning Administrator. Passed 3-0-1  
54 (absent) At 7:14 they exited Executive Session. Matt moved and Andrew seconded to  
55 recommend Steven Gutkowski as the new Zoning Administrator. Passed 3-0-1 (absent) Brief  
56 discussion on possible wages and hours for the new Zoning Administrator. Matt moved to  
57 adjourn; Andrew seconded. Passed 3-0-1 (absent)

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59 The Planning Commission returned to the Selectboard meeting. Matt reported that the Planning  
60 Commission agreed to nominate Steven Gutkowski the new Zoning Administrator. Brief  
61 discussion with the Selectboard on possible wages and hours. The Selectboard thanked the  
62 Planning Commission

63  
64 Oakley Smith moved to go into Executive Session to make an appointment, to employ, or for  
65 evaluation of a public officer or employee per 1 VSA 313 (a) (3). Alan seconded, passed 5-0-0.  
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67 Following the Executive Session Paul read an email from the Chair of the State Board of  
68 Education questioning the new Lincoln School Board on their activities at meetings.  
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70 Oakley moved and Alan seconded to appoint Steven W. Gutkowski as the next Zoning  
71 Administrator for the Town of Lincoln effective July 15<sup>th</sup>, pending Mr. Gutkowski's acceptance  
72 of the position. Passed 5-0-0.

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74 Meeting adjourned at 7:55 p.m.

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76 Minutes respectfully taken by Ann Moreau-Kensek

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