

August 1, 2024 Planning Commission Meeting Minutes

Present: Jo Jackson, Spencer Prescott, Chris Boyle, Ken Pohlman.

Public Present: Sarah Laird.

Present on Zoom: None.

Jo Jackson calls meeting to order at 6:35pm.

Approve Agenda

Jo **makes motion** to approve agenda as warned; Chris seconds.

4-0 in favor. Motion passes.

Public Comment

Sarah Laird is present; hopes to reengage/see if she can be helpful with Planning Commission.

No other public comment.

Approve 7/11/24 Minutes

Spencer moves to approve minutes; Jo seconds.

Discussion: Chris will email draft minutes to everyone when sent to Kristin for posting.

4-0 in favor. Motion passes.

Addison County Regional Planning Commission

Katie is taking lead on municipal planning grant; nothing to discuss at this time.

Vermont Village and Downtown Designation (“Designation”)

- Trish Waugh, new Town Administrator, has Designation on her radar
- Jo feels Designation will be beneficial to Town
- PC could support Selectboard in pursuing Designation

Lincoln Town Plan

Katie put together the Google Sheet; Jo wants members to engage with Sheet.

September PC meeting/First public engagement session

- **Chris will put together a draft Front Porch Forum post & circulate to group by 8/8/24 for Sept. public engagement session**
 - o Transportation/Future of River Road/ Emergency Management/All Hazards Mitigation/Flood Resilience/Climate change/forest & headwaters
- **Chris will: 1.) Confirm what's required to be in Town Plan re: flood resilience; and 2.) Consider if those should be topics for September mtg.**
- **Jo will call Barb Rainville about attending Sept. mtg.; Jo will also coordinate with Katie**
- Ken suggests involving someone from State to participate in meeting

- Sarah suggests getting materials to folks in advance of Sept. meeting to facilitate conversation
 - o Sarah thinks hearing from outside experts will draw folks in

Strategy for Revising Town Plan

- PC's goal will be to prepare redlined/notated Google Doc version of Town Plan
- PC will ship Google Doc to ACRPC and let ACRPC synthesize PC's redlines/notes into more formal document

- PC will check in about topics for future meetings following September meetings

- Sarah points out State has person that facilitates discussions like this; Katie M. knows who that person from the State is; **Chris will check with Katie M. on who that person is**
 - o ACRPC may also facilitate discussions

Welcome Trish Waugh

- Jo lets group know Lincoln resident Trish Waugh has been hired as Town Administrator
 - o Trish will be interacting with/handling administrative responsibilities for all Town bodies, including Planning Commission

Old Business

Interim Zoning Regulations

- Jo presented PC's proposed changes to Interim Zoning Regs at Selectboard's July meeting
- Selectboard asked Jo to take a look at Interim Regs and consider additional amendments to interim zoning regulations
 - o SB wants clarification on:
 - 1.) "3,500 square foot above grade" requirement in §115(1)
 - a. PC feels this is complicated issue that requires additional discussion
 - b. Jo suggests delaying Sept. discussion to focus on interim regs
 - c. **Jo will reach out to Zoning Administrator and DRB about attending September meeting**
- PC may need to use September meeting to address this issue and move first community engagement session on Town Plan back to October.

Adjourn

Chris moves to adjourn meeting at 8:25pm; Jo seconds.

No discussion.

4-0 in favor. Motion passes.