

Town of Lincoln
Selectboard Special Meeting
June 27, 2024

{Draft} Meeting Minutes

<https://us06web.zoom.us/rec/share/bKFXginA9enzLW3hGTnfaIuzWXq2cdZNpSWZsTgERMFh3a9wsEbcJXiNHCwqLyth.OFzWu4dsYl8JO4f7>

Vote format: YES/NO/Vacant, Absent, Abstention, Recusal

Called to order at 5:31 by Conor McDonough, Vice Chair.

Present: Conor McDonough, Amanda Allen, Victor Atkins, Joe Martell (Tim McGowan absent)

Agenda

MOTION by Conor, 2nd by Amanda to approve the agenda as written.

PASSED 4/0/1 (absent)

Current Business & Authorizations

Accounts Payable & Payroll Warrants

MOTION by Victor, 2nd by Conor to approve **AP-24/52 for \$27,491.00.**

Includes \$11,938.85 for gravel and stone, a \$3,500 payment of grant funding to Climate Economy Action Center for a future home energy efficiency event in Lincoln, and \$2,929 for the town's annual dues to VLCT.

PASSED 4/0/1

MOTION by Conor, 2nd by Amanda to approve **PR-24/51 for \$5,159.01** [pay period ending 6/15/24] and **PR-24/52 for \$4,662.95** [pay period ending 6/22/24]

There was discussion of four additional payments to the IRS. Van will clarify with Ashley what those were for.

PASSED 4/0/1

Previous Meeting Minutes

MOTION by Amanda, 2nd by Victor to approve meeting minutes for the 6/18/24 regular meeting.

PASSED 4/0/1

Plan for Overpaid Taxes

- In past years, the town has simply applied overpaid taxes to the following year. This policy, and the fact that there is no way to alter the tax bill to clearly communicate the existence of a credit for overpaid taxes, only ensures that some residents will continue to carry a balance forward, even if it is just a few pennies.

- The Treasurer and Selectboard Assistant proposed the following options to the Selectboard:
 - Option 1: When tax bills are mailed, add a letter listing the amount of the credit and explaining that the resident should deduct this amount from the total on their tax bill when they pay. This would be done for 91 Lincoln residents with a balance, regardless of the amount.
 - Option 2: In July, cut and mail checks to 23 residents with a balance of more than \$25 AND add letters in with the tax bills of the other 68 residents with a balance below \$25.

MOTION by Victor, 2nd by Conor to authorize the Treasurer and Selectboard Assistant to take the steps outlined in option two above.

PASSED 4/0/1

MOTION by Conor, 2nd by Victor to adjourn.

PASSED 4/0/1

Respectfully submitted: Kristyn Brady