

Town of Lincoln
Selectboard Special Meeting
February 27, 2024

{Draft} Meeting Minutes

Vote format: YES/NO/Vacant, Absent, Abstention, Recusal

Meeting called to order at 6:35 PM by Bay Jackson, Chair

Present: Conor McDonough, Bill Finger, Tim McGowan (1 vacant)

MOTION by Bay, 2nd by Bill to approve the agenda as written.

PASSED 4/0/1

MOTION by Bay, 2nd by Conor to enter executive session regarding the appointment, employment, or evaluation of a public officer or employee. 1 V.S.A. § 313(a)(3)

PASSED 4/0/1

Entered executive session at 6:40 PM.

Exited executive session at 9:02 PM.

New Business

Pending Priorities for New Board

- Establish SB leads for the following:
 - Main contact person for highway dept - gathers information and gives biweekly report for SB meetings
 - Public safety
 - Budget and grants
 - Liaison to other boards - connects with and oversees chairs, gathers information and gives biweekly report on PC, LCC, and DRB projects
- Highway Dept
 - Recruit, interview, and hire for another highway employee
 - Assign a SB member to be the designated DISA drug testing rep
 - Training is required
 - Make Kristyn secondary contact
 - Order traffic signs
 - General evaluation of road classifications
 - TH-37 still needs to be notified, do more at the same time
 - Pending projects/wishlist
 - Gap Rd parking lot at bottom of hill (considered for ARPA)
 - Implementing recommendations from sidewalk scoping study
 - West River Rd stabilization - coordinate with Bristol
 - York Hill Bridge (on state's plan and in progress)

- Parking spots/turnaround at the top of French Settlement Rd
 - Paving Grimes Rd from intersection after the bridge to County Rd
 - Concrete bridge on Ripton Rd
 - Paving from Duckworths to where pavement begins on the Gap
 - Change Y at the end of Guthrie Rd to a T
 - See the ARPA community survey for more project suggestions
- Finance/operations/human resources
 - RFP for new auditors who specialize in municipal governments
 - Set up regular schedule for employee performance reviews
 - Discuss/research what it would take to collect tax payments online
 - Meet with NEMRC rep
 - Meet with bank rep
 - Buy external hard drive for Zoom recordings
 - RFP for professional services and look at who is used by other towns
- Appointments
 - RFP for new assessor
 - Identify Bill's various appointed roles and appoint replacements
 - Fill vacancies on DRB and Planning Commission
 - Motion to change appointment dates of all positions to March, so all appointments are made after Town Meeting
 - OR create a calendar of when terms are up (March, July, or September) so we can advertise the opening one month ahead
- Important dates
 - April 15: Grant application for class 2 roads - resubmission of Gap project
 - April 30: ARPA reporting due
 - May 30: Report on stormwater discharge permit at sandpit
 - June 28: Certification of transfer station expires
 - November 1: Interim zoning regs expire
- Miscellaneous
 - Be aware of impacts from Sugarbush permit application

MOTION by Bay, 2nd by Bill to adjourn.

PASSED 4/0/1

Adjourned at 9:43 PM.

Respectfully submitted: Kristyn Brady