

Planning Commission Regular Meeting Minutes

February 2, 2023 • 6:30pm

Lincoln Town Office and Via Zoom

- Attendees: Board: Matt Atkins (Chair), Barbara Murphy-Warrington (Vice-Chair), Serena Fox (Secretary/Clerk), Spencer Prescott and Ken Pohlman. Community: Michelle and “bf” for 30 minutes or so.
- 6:35pm **Call to Order:** Matt called the meeting to order.
- 6:36pm **Approve/Amend Minutes from January’s Meeting.**
Matt motioned to approve. Barbara seconded; all in favor—the motion was approved.
- 6:37pm **Approve/Amend Agenda for the February 2023 Meeting.**
Matt motioned to approve. Ken seconded; all in favor—the motion was approved.
- 6:48pm **Public Comment:** Michelle welcomed.
- 6:40-7:15pm **Old Business:**
Update on Katie, the grant, and the survey (including tabulation)
Ken emailed Katie today. She liked the number of responses: 99 as of today. Spencer cannot input the hard copies because (4) some folks did not fill out a required field. We discussed how to deal with this. Matt suggested we go through the 4 manually because we cannot bypass the online input platform (and incorporate for town meeting). Barbara agreed. Survey is not on the town of Lincoln website and should be. Guesstimated 400 residents (1/3 of population)—happy with 1/4 in responses. We discussed who is allowed to participate in the Survey. Serena suggested we ask Katie. It was left that we would allow anyone to fill this out (the paper form). Ken is meeting with Katie tomorrow. Ken commented that we mention (at Town Meeting) that additional meetings, etc.. will happen. Matt will give an update (at Town Meeting) on where we are in the process. Matt reiterated that we are ultimately controlled by State Law in many of our decisions. We will update the Select Board on Tuesday at 6:30pm. We will also submit our findings to them before making public.
* The online survey will tabulate and create a report. The hard copies will need to be manually input/added. Pie charts and graphs and such will be created. Barbara will look into this further.
- Action Item: Get the link on the town website.**
- Action Item: Ken to make a poster to put at Library, Church and Store before this weekend.**
- Action Item: Each of us to network.**
- Action Item: Barbara to confirm the survey report details.**
- Public Meeting:** Will be required. We’ll need to comment on the responses and recommendations and changes and adjustments. **February deadline will allow for plenty of time to assess responses before the Town Meeting.**
- 7:15pm **Review of Action items and Discussion of January’s Minutes**
- Survey status and new actions/suggestions (covered above).
 - Review Fayston’s revisions (skipped this for now.)
 - DRB participation
- Discuss at and after meeting on the 7th with the DRB and Select Board
- Have we scheduled a meeting with the PC, DRB and SB? (Covered above.)
 - Continued discussion on viable housing locations

Matt continued discussions on intersections, soil types, outlining areas where we can provide sewage and water systems. He suggested that we'll need to specify more clearly out Planned Urban Development (PUD) policies and regs (traffic flow, waste water). Not up to us to determine these spots, however. Good option for Lincoln housing. Accessory houses. Duplexes...etc... State Regs will still determine much. Figuring out the balance of optimal growth.

7:32pm

New Business

- Discuss revisions to the Town Zoning Regulations and the Town Plan: next steps. We'll need to eventually get back to Bob Hall's list. We're in a holding pattern for now. We'll all continue to learn the regs.

Action Item: Report generated from the Survey for our March (March 2nd) meeting—Which will be before the Town Meeting. With proposed changes.

Other:

Barbara asked where we beyond our deadlines for the Grant...but Spencer confirmed that we are good until fall of next year. We do have a grant report due (which Ken will ask Katie about.

Ken suggested that the Grant and survey were really part of our doing due diligence in researching our suggested recommendations and changes for affordable housing in Lincoln, Vermont.

Action Item: Ken will ask Katie about Grant details.

Preparation for Select Board meeting on Tuesday: A simple summary of our doings (Survey and recommendations) and future doings (Bob Hall, etc..). Matt will cover this.

7:45pm

Adjourn

Matt made a motion to adjourn. Ken seconded. All approved.

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