

Pending Approval  
Town of Lincoln, Vermont

Special Meeting of the Lincoln Selectboard  
(This meeting held from multiple locations via Zoom and at the Lincoln Town Office.)  
January 11, 2022 6:30 PM

Attending in person at the Town Office: Bill Finger, Chair; Dave Cavoretto, Highway Supervisor; Sally Ober, Town Clerk. Attending via Zoom: Paul Forlenza, Vice Chair; members Oakley Smith and Bay Jackson; Selectboard Ass't, Ann Moreau-Kensek

Bill brought the meeting to order at 6:35 p.m.

1. Agenda adjustments and approval:

- Paul wants to give a quick update on ARPA money
- Oakley wants a brief Executive Session
- Sally wanted to make sure the Selectboard goes over the Town Officials.

Bill moved and Paul seconded to approve the agenda as amended. Passed 4-0-1 absent

2. Public Comment: None

3. Budget Work Session to develop FY23 Town and Highway proposed budgets and related annual Town Meeting issues : Bill noted that Highway Supervisor Dave Cavoretto was attending the meeting to go over the Highway budget and requested that the Highway Dept. budget be reviewed first.

Highway discussion highlights included:

- Review of wages and benefits
- Possible purchase of new equipment and trade-in/sale of older equipment
  - Trade in 2016 Dodge, 2016 Freightliner, 2011 International and 1995 Mack
  - Purchase 2023 Freightliner, 2023 F350 sander with plow, and a trailer for the chloride tank
- Discussion on the Capital Equipment Fund Plan, its history and the process of approving it.
- Oakley moved to support the Capital Equipment Fund Plan (including the vehicle replacement plan as presented by Dave).
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- Paul suggested going over the rest of the budget first and would like to know the total numbers of what we are spending. The new dump truck will cost \$158,230 after trade-ins and the F350 will be \$77,700 without the trade in value. Dave is still exploring the cost of the trailer.
- Discussion on whether a private contractor could take on spreading chloride. Dave prefers having the Town Highway department do it for various reasons, including flexibility of timing, and amount of product put on various roads.
- Oakley withdrew his motion because Paul wanted to review the entire budget before spending decisions are made.

General Fund discussion highlights included:

- Grand List and new houses

- 48 • Wages and salaries- Paul's recommendation, not necessarily final numbers
- 49 • Sally raised the issue of inequity of salaries between long-term staff and newer staff, and how
- 50 people on salary take on more. Oakley asked Sally to give the Selectboard a list of what she does.
- 51 • Hourly vs. Salary in terms of responsibilities and hours worked were discussed as was annual
- 52 increases and the Treasurer salary.
- 53 • Bill objected to line 18 for an Interim School Board, based on the idea that it should be a school
- 54 item, not a Selectboard expense. Oakley suggested removing it from the budget and if
- 55 necessary, deficit spend. The Town has to get legal advice and that of a Certified Accountant as
- 56 well. Paul stated this was not his preference.
- 57 • Question on whether Telling & Hillman would be doing the Town's audit next year, and if so,
- 58 what would the cost be. Possible RFP?
- 59 • Town Garage Maintenance- The inside needs painting, not cosmetically but for upkeep of the
- 60 structure.
- 61 • Oakley got a bid of \$30,000 and will get more bid. Can do half the painting one year and the
- 62 other half the next year.
- 63 • Bill will do an analysis for the Grant match line.
- 64 • Winter Sand: Discussion on whether this line is for getting the sand pit up and running or for
- 65 winter sand purchase or some of both. Conditions imposed on the Selectboard as a part of the
- 66 Conditional Use permit were discussed as they pertain to the Stormwater permit and the
- 67 General Construction permit. Further discussion on getting things in place and making a simple
- 68 presentation to the ZBA. Permit timeline is 40-60 days. The B17 study is commencing.
- 69 Discussion on amount of money to put in this budget, and the risks of
- 70 underfunding/overspending.
- 71 • Regarding the bond for reclamation- the Town cannot get a bond for itself, so the Selectboard
- 72 will set up a Reserve Fund. Discussion on how much has to go into the fund. A separate article is
- 73 needed for the Warning to set up the fund. Bill will make phone calls and review statutes to see
- 74 how this should be done. Oakley suggested getting the Reserve Fund established and onto the
- 75 Warning.

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77 Based on discussions, Paul will make changes and estimate Revenues and have the Final proposed  
78 budget ready for Tuesday.

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80 Bill asked if the Capital Equipment Fund, at least in concept, could be approved. Brief discussion on  
81 approving the purchase of a 2023 Freightliner and authorizing Bill to sign paperwork knowing we can  
82 pull the plug if necessary.

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84 Oakley moved and Bay seconded to authorize Bill to sign the paperwork necessary to get in the cue to  
85 purchase a Freightliner double axel dump truck. Bill gave Dave credit for all his legwork in getting  
86 things in place to purchase the truck. Passed 4-0-0.

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88 4. Paul gave a quick update on ARPA funds: Final regs were just released, about 5,000 pages. Looks like  
89 there will be greater flexibility.

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91 Officials list: updates still needed for Assistant Emergency Manager, Fence Viewers, and an Inspector  
92 of Lumber. Ann will follow up.

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94 Oakley move to enter into Executive Session to discuss ongoing legal matters where premature  
95 disclosure would put the Town at a significant disadvantage. Paul seconded. Passed 4-0-1 absent.

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97 [There were no decisions made based on discussion in executive session.](#)

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101 Minutes respectfully taken by Ann Moreau-Kensek

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