

PENDING APPROVAL

Town of Lincoln
Regular Selectboard Meeting
Tuesday, September 20, 2022
6:00p – Sand Pit
6:30p – Town Office

Site Visit, Sand Pit 6 p.m.

Attending: Selectboard Chair Bill Finger, Vice Chair, Oakley Smith, Members Bay Jackson, Alan Schmidt, Tim McGowan; Selectboard Ass't Ann Moreau-Kensek, Highway Supervisor Dave Cavoretto, Zoning Board of Adjustment members Tommie Thompson, Chair, and Josiah Jackson; residents Chuck Norton and Paul Forlenza

Dave Cavoretto talked about the quantity of sand extracted so far and remarked on the cost savings to the Town.

Discussion on when Annual Stormwater reports are due. The Zoning Administrator will do what is required for the permit with the Otter Creek engineers.

Dave explained the process of getting the operation up and running.

Meeting continued at the Lincoln Town Office.

Regular Meeting Agenda

Selectboard Members in Attendance: Bay Jackson (BJ), Oakley Smith (OS), Tim McGowan (TM), Alan Schmidt (AS), Bill Finger (BF) –Chair

Town Staff Present: Ann Moreau-Kensek (AK) - Selectboard Assistant, Christine Birong-Smith (CBS) - Selectboard Clerk, Van Talmage (VT) - Town Treasurer

Others in Attendance in person: Abby Reynolds (AR) – School Board, Mary Gemignani (GM) – School Board, Paul Forlenza (PF) – town resident

Others in Attendance via Zoom: Josiah Jackson (JJ) - DRB

Called to order 6:39p

Agenda adjustments and approval

- Add MG coming to discuss Lincoln Community School Board updates at 7:30p

- Place under New Business: Add Judith Seigel to discussed Town Office pollinator garden proposal
- Place under Old Business: Update of the Interim Zoning conversation (re: traffic signage around town and other topics) per last meeting as follow up
- Place under NewBusiness: League of Cities and Town delegate

Motion BF, OS 2nd to approve agenda with these changes

Passed 5/0/0

Public Comment –

- PF: Welcomed new Selectboard member TM and commented on how he is pleased sandpit is moving forward

Consent Agenda

1. Minutes 9/6/22 regular meeting
2. Payroll check warrants
 1. 23-11 \$3360.31
 2. 23-12 \$3516.45
3. Accounts payable check warrants

Motion BF, BJ 2nd Move that we approve consent agenda as purposed

Passed 5/0/0

DRB Appointment – James Needham

Motion OS, AS 2ndto appoint James Needham to the vacancy on the DRB

Passed 5/0/0

Treasurer – monthly budget report and updates

- VT provided a Fund Balance Report to describe how he arrived at the current spending and budgeting numbers and to provide SB with an outline of current and recent spending
 - Specifically emphasized activity around the paving reserve
- TM asked for clarifications around specific item transfers
 - VT answered by explaining flow of funds
 - VT talked about how he has to and will move the ARPA funds into a separate account that the SB already approved for establishment
 - VT talked about how we take in money for the school district – this year will be for MAUSD
- OS brought up switching banks

- VT spoke to logistics around switching to another bank, specifically National Bank of Middlebury (NBM)
 - SB members and VT decided it would be worthwhile for VT to revisit conversation with NBM
 - OS believes that it would be worthwhile to have a NBM representative to speak to the SB
 - General discussion of questions re: banking and the benefits/drawbacks of having multiple accounts, and co-mingling funds was had
 - VT is going to work with TM on budgets and come back to another meeting to report out on this topic

Old Business

ARPA Survey

- The survey is nearly ready to go live:
 - BJ and BF have to review the final statement and then it will be ready to put on the website
 - BJ and BF will meet tomorrow to finalize and then BJ will put it on the website
 - 10g of ARPA funds has gone to Lincoln Cooperative Preschool for ADA compliant bathroom renovation, but the remaining funds have yet to be allocated

Lincoln School Board Updates

- MG: the town has its own school district now PK-12 and the school board is settling some things around funds and buildings
- State Board of Ed will be assigned us to a supervisory union
 - State Board of Ed will come to LCS in the morning and then meeting with the school board in Bristol
 - AR said that we are anticipating a decision that day
 - School board is looking to keep people updated
 - Lincoln School Board members are looking at the question of 7-12 students and they are preparing for community engagement around that topic
 - MG and AR and BJ broke down what the different SU structures and boards scenarios could look like = Lincoln cannot lose our local control
 - Discussion of frequency of school board coming to present to SB came up
 - BJ suggested that we do monthly check in during this time of transition, but in the long-term scale back to a bimonthly report from the school board
 - Fellow SB members agreed that this frequency is reasonable at this time

Reports

a. Highway

1. 1.1 Sand screening proposal & contract for 2022/2023

1. Contracts sent out to SB re: ditching project and other types of projects
 1. Town has to have these contracts for grant purposes, etc.
 2. Discussion re: how the person moving the sand would be considered a temporary town employee for operating equipment
 1. Approve that contract through December 31, 2023
 1. TM referenced point line 24 re: insurance coverage questions
 2. Discussion of logistics for how to frame the individuals job to cover his work doing the screening as long as he is an employee of the town operating the loader and he will be on town property

2. Personnel and plowing contractor search update

1. OS talked to Chris Acker about possibly plowing small roads as subcontractor with using his own employees and equipment
2. There is a short list of contractors who are willing to help in storms
3. Lincoln Town Highway Supervisor wants to try to put an ad on the radio to see if it solicits more drivers
4. BF thinks we should explore having on-call pay for the 24 hour shift
5. Discussion of scaling back how much we plow at night
6. Discussion around full time year-round highway worker that is paid well with good benefits in lieu of hiring part-time and/or full-time seasonal employees

3. Trucks, Equipment and Road maintenance

1. Sale of the pick up truck: G-Stone offered 5g for it
2. AS: Should we do undercoat maintenance for the new truck and conduct other maintenance measures as further investment in the new truck

New Business

a. DLC – Catering Permit

- For a wedding at Burnham Hall 9/22 from 4-10p by Crooked Ladle Catering

Motion OS, AS 2nd to approve this application

Passed 5/0/0

b. Pollinator garden

- No project representatives present; topic will be discussed at a future meeting

c. Voting delegate League of Cities and Towns

- Lincoln rep needed and SB reviewed agenda for the meeting day in Killington

Motion BJ, OS 2nd moves to make BF delegate

Passed 4/0/1

d. Interim Zoning

- Town lawyer, Benj Putnam, was supposed to draft a document regarding this topic
 - No one has received said draft as of yet
 - BJ wanted to see if there was follow up with Jim Dumont – BJ will follow up
 - Topic should be on the regular meeting agenda until its resolved
 - A town resident brought up concerns about traffic and roads (including class 4 road signage) and there should be a review
 - AK and BF will distribute info to SB members re: road and signage ordinances so members can come to next meeting with more information to support discussion
 - AK asked if it would be timely for the state to come in to mark where our class 4 roads are
 - BJ said that she would be willing to take on this project to gain the initial momentum to jump start it

New Concerns

TM brought up clarifying questions about various budgeting and budget structures the town has in place

- General discussion regarding how the budget is determined and reasoning behind structures

Adjourn 9:11p

Respectfully submitted by Christine Birong-Smith, Selectboard Clerk