

PENDING APPROVAL

Town of Lincoln

Regular Selectboard Meeting

Tuesday, June 7, 2022

6:30 PM Town Office

Attending: Selectboard Chair, Bill Finger (BF); members Paul Forlenza (PF), Alan Schmidt (AS), Oakley Smith (OS), and Bay Jackson (BJ); Selectboard Ass't and Zoning Administrator, Ann Moreau-Kensek (AK); Selectboard Clerk, Christine Birong-Smith (CBS)

Others in Attendance via Zoom: Jo Jackson (JJ), Serena Fox (SF), Tommie Thompson (TT), Kristin Motley (KM) - Rooted in Vermont Bike Event

Called to order at 6:33p by Selectboard Chair, BF

1. Agenda adjustments and approval

MOTION by BF, 2nd by PF to approve the meeting agenda as presented

Passed 5/0/0

2. Public Comment

SF wanted to know what the interview process will be

- Inquired about process for interviewing/considering DRB/PC applicants who expressed interest after the original deadline.
 - Will there be an opportunity for an initial interview and a second interview? SB response was decision on further considerations and additional interviews has not been made.
 - These matters will be discussed in some detail as part of the executive session scheduled for later in this meeting. Further clarification may follow the executive session.

TT wanted to reiterate importance of this process and made suggestions re: next steps in evaluation process:

- Use the questions asked by Town of Charlotte during their processes as a model for second interviews

TT spoke about how he feels highway supervisor, Dave Cavoretto, has been making noise at town garage and trucks are coming in and out as encroachment in his land that's north of where the highway supervisor works

- TT brought up lack of conditional use permit compliance and other town policies
- There is an equipment parking next to property line and TT wants either immediate site visit or to be added to agenda.
 - BF said the select board could schedule a site visit meeting so the whole board could look at it as a group

2. Rooted in Vermont – Bike Event - Approval request

- KM provided explanation of event and its draw
 - Event passes through Lincoln twice
 - Approx. 600 cyclists participate
 - Described a specific section's use and intentions for this year's event:
 - Robinson Road and then up Elder Hill, and not using Orchard Road this year
 - Requested information re: Green Road's class
 - Select board confirmed to KM that Green Road is a public class 4 road
 - This year medical coverage will be expanded and there will be more private EMT coverage provided by the organization

Motion BJ, 2nd BF motion to approve Rooted in Vermont biking event on July 31st

Passed 5/0/0

Permit will be sent to KM

3. Consent Agenda

1. SB Reg Meeting Minutes 5/17 & SB Special Meeting Minutes 5/25

2. Payroll Warrants

a. 22/48 \$4375.33

b. 22/49 \$4464.31

c. 22/50 \$4003.07

3. Acc'ts Payable

a. 22/50 \$ 48499.04

b 22-50 A \$ 1550.00

Motion PF, 2nd BJ motion to approve consent agenda as presented

Passed 5/0/0

4. Discussion of conflict-of-interest transparency and management

Intention of discussion described in meeting agenda as:

As we head into new territory, evaluating Candidates and making appointments to the new DRB/PC. It is important for us to review our adopted policy and to discuss potential conflicts and perception of conflicts for board members and potential appointees alike.

- This is being discussed because select board member, BJ, is married to DRB/PC candidate, JJ
 - BJ suggested that recusing self of anything having to do with JJ's candidacy evaluation
 - BJ suggested that JJ be separated from deliberation
 - A JJ session and a non-JJ session = two executive sessions
 - If there was a voting tie re: JJ, there would just not be enough votes to appoint JJ
- SF voiced concern re: this because it is important support the select board's ability to evaluate all candidates in collaboration together
- General discussion of potential conflict of interest took place outlining various contexts and concerns
- BJ brought up that she does not have a substantial personal gain or financial gain for her if JJ is appointed
 - OS came back to the point of transparency and the public optics in town processes
 - TT added concern that there might be a weighted average if BJ's vote is recused of evaluating JJ
- No final decision made at conclusion of general discussion regarding this subject

5. Executive Session - 1 VSA§313(a)(3) Review and discussion of candidates for appointment to Planning Commission or Development Review Board/DRB

Intention of Executive Session described in meeting agenda as:

We will review the tally sheets of the results of the forms that we completed following to our May 17 meeting. (This review was intended for a special meeting to be held on May 25. However, since Bay and Oakley could not attend that meeting, we deferred review and discussion to the June 7 meeting when all members can be present.

Motion PF, 2nd BJ to go into Executive Session

Passed 5/0/0

6. Action taken (if any) resulting from discussion in executive session.

- No action based on Executive Session
 - There will be future meetings to discuss the applicants and perhaps a special meeting involved to complete the selection process

7. Old Business

- a. MAUSD Withdrawal –VT State Board of Education –School Board Election
 - a. Save Community Schools (SCS) had a meeting with State Board of Education on May 18, 2022
 - i. This State Board voted to approve by a 4 to 3 vote to approve Lincoln moving forward withdrawing from MAUSD
 - b. There will be an election for the three Lincoln School Board positions on June 21, 2022
 - c. Ongoing discussions with the town of Ripton re: creating a supervisory union among our two towns have been taking place
- b. ARPA /Survey – Update
 - a. Presentation of draft of online public survey to be disseminated re: requested amount and comments on project requests
 - i. Wording of projects within the survey is the what was submitted by the requesting organization
 - 1. Wording can be edited down to make more concise
 - ii. OS will reach out to Kate McGowan who represents Maple Broadband to further clarify intended provision of services for the community as it relates to ARPA funding request
 - iii. General discussion of how to proceed with remaining funds upon allocation of funds
 - iv. To conduct due diligence: PF suggested that each organization provide a 3-minute presentation for public viewing and to create a live Q&A public format:
 - v. Collective decision on next steps in the survey process:
 - a. Put the survey out and phrase it to emphasize that this is to collect public comment and input
 - b. BJ will streamline the wording of what was submitted and then, hopefully
 - c. Next meeting the select board can approve the survey for dissemination
- c. Sandpit – Conditional Use Response – update
 - a. BF talked to Otter Creek Engineering
 - i. BF reported that they had not been up to engineering certify site distance
 - b. Closing on property is projected to take place once the above process is completed
- a. Transfer Station – Application for full certification
 - a. BF: No updates
- b. Property Damage Claim - Update
 - a. BF: No updates

8. New Business

- c. ACRPC – annual all-hazards plan update ATTACHED POSTPONE
 - a. Rep is out of town, so it's postponed until next regular select board meeting and in the meantime the representative will send out plan for review so a decision can be made at the next meeting
- d. ZA Application review process and schedule
 - a. Three candidates have applied
 - i. Applications go to ZBA and then they make a recommendation to the SB
 - ii. BJ: should we wait until the new commissions get appointed since they will be working directly with them?
 - 1. General discussion of this question took place. It was determined that it would draw out ongoing business and processes too much to do so
 - iii. Subdivisions
 - 1. Wastewater permits are not in place yet
 - iv. Position has been advertised in the following outlets: Seven Days, Addison County Independent, FPF, the zoning administrator listserv, and other places
 - v. It was decided to forward the three applicants to ZBA for recommendations
 - Summer drainage projects
 - York Hill Road project is being funded by environmental conservation and town
 - Concerns regarding the condition of the York Hill bridge project took place
 - AS provided info re: Grimes (18) bridge TAC assessment and said that York Hill (46) bridge was not discussed
 - AS will try to get York Hill moved up the list of TAC projects
 - AS reviewed TAC qualifiers for consideration for how they score projects to support select board understanding for this evaluation process
 - Milling in progress. Cost per ton of asphalt has increased \$4.50 tp \$87.00/Ton
 - D&F paving will get into town to do paving that is involved on Downingsville road
 - This is a is a Class 2 grant

- Equipment condition & maintenance
 - Truck \$2800 repair
 - Encourage a comment to Dave for drivers to slow down
 - Liz Ready of Forge Hill Road request reviewed re: not moving road onto her property
 - Request acknowledged and being honored
- e. Selectboard Assistant
- a. Spoke with a company representative named Dan at VC3
 - i. They are trying to set up kick off meeting date
 - 1. June 9, 14, or 21 are possible dates
 - b. Question from AK to select board:
 - i. Should the regular select board meeting be moved from the June 21st because it is on election night for the school board
 - 1. BF suggested to count votes and then have meeting, so keep meeting on
 - a. Consensus agreement to proceed with this suggestion
 - c. BF will be in communication with select board and select board assistant regarding the possibility of an additional meeting to review DRB/PC selection topics and processes
- f. Town Clerk, Treasurer, Listers
- Treasurer transition
 - Newly selected treasurer has been spending time at the town office learning new role and spending time with out going treasurer
 - It looks like they are getting close to training being completed
 - The year end close outs for the town will take place soon and the former treasurer will continue to provide support until this process is complete
- g. Regional Participation/Affiliation
- ACRPC Transportation Advisory Committee (TAC)

- Discussed during Summer Drainage Projects section above

12. Adjourn 8:55p

Respectfully submitted by Christine Birong-Smith