

Pending Approval

Town of Lincoln, Vermont
Regular Selectboard Meeting
Lincoln Town Office
Tuesday, May 3, 2022, 5:30 PM

Selectboard Members in Attendance: Bay Jackson (BJ) present until 7:04p, Oakley Smith (OS), Alan Schmidt (AS), Paul Forlenza (PF) arrived at approx. 6:45p, Bill Finger (BF) –Chair

Town Staff Present: Dave Cavoretto (DC) Highway Supervisor; Ann Moreau-Kensek (AK) Selectboard Assistant and Interim Zoning Administrator (ZA); Christine Birong-Smith (CBS), Selectboard Clerk

Others in Attendance: Tommie Thompson (TT), Ken Pohlman (KP), Brian Frazier (BFr), Barbara Murphy-Warrington (BMW), Josiah Jackson (JJ), Spencer Prescott (SP)

Meeting called to order at 5:32pm by Selectboard Chair, Bill Finger

PC/DRB Interviews

Interview Questions for the Planning Commission (PC)

- Tell us about your interest in the Planning Commission.
- Do you feel that there might be any conflict of interest for you as a member on the PC board?
- Do you have a long term interest in the Planning Commission?
- Would you consider a leadership position on the Planning Commission
- What is your vision of Lincoln in the next ten years? And what are the most important concerns or issues that you perceive the town will have to face in this time period?
- What personal qualifications and/or skills do you have that will be of value to the town should you serve as a planning commissioner?
- This position requires that you listen to the public and your fellow commissioners. Do you consider yourself a good listener? How would you describe your personal level of tolerance for a view with which you might disagree?
- Do you, as a candidate for the Planning Commission, have a question for any of the members of the Select Board?

The selectboard, using the list of questions above, interviewed the following individuals seeking appointment to the new Planning Commission: Tommie Thompson (TT), Ken Pohlman (KP), Brian Frazier (BFr), Barbara Murphy-Warrington (BMW). The interviews were conducted in public, recorded as part of the ZOOM meeting. The questions and answers can all be found at:

<https://us06web.zoom.us/rec/play/X9IBuN0n5fbCdNEH9MjVhP2mC0BvRuQ60OiB7rylQTBFMFX57OHS9nITsFdAG0QYhmRzyZnm4dJthrGj.mchCjt9 SW7bV8K7?startTime=1651613511000& x zm rtai>

40 Agenda adjustments and approval

- 41
- 42 • DRB Transition – Review and discussion of potential timeline revisions
 - 43 ○ Requested by BJ to have this topic moved up to be the first item on the agenda post interviews
 - 44 ▪ Approved by consensus of present selectboard members
 - 45 ○ BJ presented excerpt from a VLCT technical paper pertaining to review board development
 - 46 ▪ BJ spoke to some of the details of this document
 - 47 ▪ General discussion of DRB training based on ZBA training that took place
 - 48 ▪ AK spoke to status of subdivisions
 - 49 ▪ Discussion of adjusting dates and timelines for implementing DRB and new PC
 - 50 and possible structures and meetings
 - 51 ▪ It was brought forward that the Selectboard may have to have a special
 - 52 meeting to generate needed progress on this topic
 - 53 ○ Special meeting for ARPA discussed
 - 54 ▪ Review of ARPA allocation process occurred
 - 55 ▪ Organizations can submit requests for funding for specific projects that qualify
 - 56 under ARPA and the public and board can gather and hear justifications for
 - 57 project allocation requests
 - 58 ▪ A specific \$10,000 grant request is urgent for preschool to build second bathroom that is
 - 59 ADA compliant
 - 60 ▪ If bathroom is not completed prior to next school year, the school can't admit as
 - 61 many students as they tentatively have enrolled for the fall
 - 62 ▪ This request will be further reviewed and discussed at the ARPA May 10,
 - 63 2022 special SB meeting

64 Public Comment

- 65 • No public comment

66 Consent Agenda

- 67 • Minutes 4/19/22 regular meeting & 4/26/22 special meeting
- 68
- 69 • Payroll check warrants
 - 70 ○ PR 22-44 \$4,808.56
 - 71 ○ PR 22-45 \$4,425.95
 - 72
 - 73 • Accounts payable check warrants
 - 74 ○ AP 22-25 \$ 33,815.46

75 Motion OS, AS 2nd ~~moves~~ to approve consent agenda

76 Passed 4/0/1

77

78 Old Business

- 79 • Property Damage Claim - Update
- 80 ○ Yet to receive documentations required to move forward, thus no claim has been made to
 - 81 insurance

- 82 • IT Contract - Update
 - 83 ○ Contract with PC3 has been reviewed and signed
 - 84 ○ Services will begin in the near future
- 85 • ARPA - Update
 - 86 ○ Successfully filed required materials
 - 87 ▪ Nothing else needs to be reported for another year
- 88 • MAUSD Withdrawal – Submission to VT State Board of Education – Update
 - 89 ○ ~~Matters require executive session~~
- 90 • Sandpit – Stormwater permit – update
 - 91 ○ Combination permit of stormwater and construction general permit \ has been posted for public
 - 92 comment
 - 93 ▪ Must be posted for 15 days which ends May 4th
 - 94 ▪ No public comments to date
 - 95 ○ Next step is that final decision to issue permit with 30-day appeal period
 - 96 ○ General description of stormwater permit function provided to selectboard by chair
 - 97 ▪ Testing of water discharge of nitrates and other materials
 - 98 ○ Regular quarterly reporting of condition of water and testing results will be required

100 Reports

101 Highways

- 102 • DC verbally presented information and highway updates to Selectboard
 - 103 ○ Highway Department equipment is in good repair and has been serviced
 - 104 ○ Downingsville Road Project start (FY 22 Class 2 Roadway Improvement Grant)
 - 105 ▪ On hold until weather conditions improve and will have to have assistance to do prep
 - 106 work once it begins
 - 107 ▪ Work on York Hill grant funded drainage to get started ASAP
 - 108 ▪ Gravel spread successful
 - 109 ▪ Truck – Town received notice from Charlesbois re: ordered Freightliner that there is a
 - 110 surcharge of \$3800 being added to purchase
 - 111 ○ Paving Schedule
 - 112 ▪ Spreadsheet shared on projector and via Zoom to share allocation of funds for paving
 - 113 projects and their locations
 - 114 ▪ Specific projects, locations, and trucking reviewed and elaborated upon by BF and DC
 - 115 ▪ DC spoke to how budget is distributed among projects and current costs
 - 116 ▪ BF reviewed spreadsheet re: Paving reserve finances and how funds are
 - 117 tentatively broken down into specific projects
 - 118 ▪ Detailed how the reserve functions
 - 119 ▪ Spreadsheet attached and made part of these minutes

121 Motion OS, AS 2nd to approve plan to do paving work

122 Passed 4/0/1

- 123
- 124 • Kate McGowan needs to be reappointed to Maple Broadband because of logistics re: tenure of term

125

126 Motion OS, AS 2nd motion to reappoint Kate to Addison County Communications District

127 Passed 4/0/1

- 128
- 129 • Selectboard Assistant
 - 130 ○ Subdivision progress:
 - 131 ▪ There are two subdivision permits with the outgoing Planning Commission

- 132 ▪ Both are still awaiting wastewater permits
- 133 ○ Zoning: Selectboard needs update ad for paper
- 134 ▪ Amendments to ad made during meeting by AK and Selectboard members
- 135 ▪ Edits made en vivo by OS to advertisement and job description re: compensation,
- 136 desirable characteristics, and application deadline was determined to instead
- 137 state that the position posted until filled

- 138 • Treasurer transition

- 139 ○ New treasurer transition is progressing. Van Talmage is becoming increasingly acquainted with
- 140 the job and its responsibilities as he spends much time in the office learning from outgoing town
- 141 treasurer, Lisa Truchon.

142 Boards, Committees & Commissions

- 143
- 144 • General discussion of Selectboards responsibilities to remain aware of and to maintain communications
 - 145 with the various Lincoln boards, committees, and commissions, including:
 - 146 ○ Planning Commission (PC)
 - 147 ○ Zoning Board of Adjustment (ZBA)
 - 148 ○ Development Review board (DRB)
 - 149 ○ Lincoln Conservation Commission (LCC)
 - 150 ○ Planning Commission (PC)
 - 151 ○ Lincoln Community School (LCS)
 - 152 ○ Burnham Committee (WBF)

 - 153 • Have someone come in from conservation commission periodically to report out twice per year
 - 154 • BF said he would issue a letter to the various committees and boards alerting them to this expectation
 - 155 • This will support the Selectboard knowing what each body is doing in scope and to increase
 - 156 communication and connections between them and the Selectboard
 - 157

158 Regional Participation/Affiliation

- 159 • Addison county Solid Waste Management District (ACSWMD)
- 160 ○ Green up day – new tire policy
- 161 ▪ Tires will be charged a disposal fee this year; tires will not be free this year
- 162 ▪ Town will post on FPF re: that tires will not be accepted this year without
- 163 charge

164 Add Topics for General Discussion brought forward by PF:

- 165 • Complains re: ATV noise across river from library
- 166 ○ Is there a noise ordinance was questioned
- 167 ▪ No - there's no noise ordinance that would cover this specific issue
- 168 • Email that was sent to everybody re: upper Colby Hill road design
- 169 ○ Issue was sent to Conservation Commission for review and a formal response is warranted
- 170 ○ Issue will be put on agenda for future regular meeting and email author, Will Sipsey, will be
- 171 invited to come to meeting for discussion
- 172 • MALT has send baseline report re: status of Willard Woods
- 173 ○ Executive Director of organization needs Selectboard to sign report
- 174 ▪ Document does not have a signature page
- 175 • In lieu, Selectboard will write a letter saying that it is approved

176 Other Business / Board member concerns Executive Session

177 Motion PF, 2nd OS to go into executive session to discuss an issue regarding MAUSD withdrawal where if
178 known, it would put town at disadvantage.

179 Passed 4/0/1

180 Selectboard moved into Executive Session at 8:34pm

181 *Board left executive session at 8:45 PM.*

182 *SB reviewed a heads up notice for a warning that will be issued by the Secretary of State for a Lincoln School District meeting to elect*
183 *new school board members.*

184

185 *Meeting Adjourned at 8:49 PM*

186

187 Respectfully Submitted by Christine Birong-Smith (post executive session minutes submitted by Bill Finger)

