

Lincoln Board of Civil Authority Organizational Meeting DRAFT Minutes
June 18, 2024, 5:30 p.m.
at the Lincoln Town Office
and via Zoom

<https://us06web.zoom.us/j/87507138729?pwd=6EhxruJRCuyv8Wds7Rebc8StDf7t9k.1>

Meeting ID: 875 0713 8729

Members present: Nancy Stevens, Conor McDonough, Joe Martell, Harry Reynolds, Mark Mulqueen, Sally Taylor, Sally Ober, Ari Kirshenbaum, Ilana Brett, Amanda Allen

Chair, Mark Mulqueen, called the meeting to order at 5:37 p.m. after some technical difficulties.

1. Members introduced themselves to each other. Sally O. announced that we have a vacancy on the board due to Ann Pollender leaving. The Democratic Party should nominate a replacement and the governor appoints someone to fill the vacancy.
2. VLCT (Vermont League of Cities and Towns) will hold a training for how to conduct effective BCA Appeals on June 26 at 6 pm, in Middlebury or via Zoom. All were encouraged to attend. There is no cost to sign up.
3. Sally O. reminded everyone that the BCA is responsible for conducting elections in Lincoln and will need everyone to sign up to help. The two elections coming up this year are the August 13th Primary Election and the November 5th General Election. Please mark your calendars.
4. We reviewed VLCT's model rules of procedure, and a sample informational handout for conducting property tax assessment appeal hearings and we agreed that:
 - a. A majority of the BCA members present could modify the order of hearings if needed.
 - b. Appellants shall submit six copies of all documentary evidence to the BCA.
5. Sally T. made a motion to adopt the rules of procedure and the informational handout as edited tonight, Conor seconded. Passed.
6. We were a little uncertain about the timeframe for scheduling the two BCA Appeal Hearings before us. Two dates were suggested, and Sally O. will make sure they work for the Appellants, Listers, and our legal requirements, then post notice. July 1: Mark, Nancy, Conor, Sally O., Sally T., and Ilana, said they were available. More people were available for July 8. We need 3 members for a quorum for BCA appeals.
7. Conor made a motion to adjourn at 6:27 p.m. The meeting promptly adjourned.

Minutes respectfully submitted by Sally Ober, Lincoln Town Clerk