

**PENDING APPROVAL**

Town of Lincoln Regular Selectboard Meeting  
Tuesday, February 1, 2022, 6:30 PM  
From various locations via Zoom

Attending: Selectboard Chair, Bill Finger; Vice Chair, Paul Forlenza; members Will Sipsey and Bay Jackson; Selectboard Ass't and Zoning Administrator, Ann Moreau-Kensek; Highway Supervisor, Dave Cavoretto, Selectboard Clerk, Christine Birong-Smith

Bill called the meeting to order at 6:35 p.m.

1. Agenda Adjustment and Approval:

Added to the Agenda were: Approving the Certificate of Highway mileage; Discussion on recommendations of the Ad Hoc Committee; and approval of PR Warrant # 22-29

Bill moved to approve the agenda as amended, Paul seconded. Passed 4-0-1 (absent)

2. There was no public comment.

3. Consent Agenda:

Minutes of the 1.18.2022 Regular Meeting, and  
1.21.2022 and 1.25.2022 Special Meetings  
Payroll Warrant #22.31 for \$3,875.15  
Payroll Warrant # 22.32 for \$2,922.55  
Accounts Payable Warrant #22.32 for for \$25,817.07

Will moved and Paul seconded to approve the consent agenda as presented. Passed 4-0-1 (absent)

Bill moved and Paul seconded to approve Payroll Warrant #22.29 for \$3,844.28 passed 4-0-1(absent)

4. Reports:

a. Highway

- Well-driller is on site on Gove Hill Road where water line problems have been occurring.
- Averi Smith and Will Clark did a great job recently when Dave was unable to work.
- The trucks are ready for the upcoming snowstorm- Dave hopes people won't travel needlessly.
- Bill and Dave have been working on grants. Paving on West River Road, and work on Forge Hill road and Downingsville Road will begin in early June.
- Bill will ask the State to come look at York Hill Bridge and the bridge on Grimes Road. Suggestion by Will to focus grants and work on York Hill Bridge, Atkins Road area and water runoff, etc.
- Discussion on trucks, and what the Town will purchase and when, and analyzing the costs involved with town highway workers vs. contractors. Discussion on what size truck should be purchased for the Highway Supervisor to drive when inspecting roads, etc. Bill

moved and Will seconded to proceed with purchase of truck specked out in Capital Equipment Fund Plan. Vote called and passed 4-0-1 (absent)

- Projected road paving work discussed
  - Major paving West River, Forge Hill, Downingsville, apron to transfer station, and another proposed paving project on Atkins Road
- Bill will reach out to state about funding and assessment of specific bridge projects in town
  - Discussion of current condition of York Hill bridge vs. Grimes Rd bridge took place

o Winter storm management reports & Equipment Mgt.

- Replacement for pick up truck revisited from previous meeting
  - Pros and cons of various make, models, styles, and features discussed at length
  - Dave would be able to hire someone without CDL to do some shorter roads for plowing with this new truck
  - Dave presented reasoning around this being best practice. Right now the way it sits it's in the capital equipment plan (but does not mean it has to be bought). Dave got estimates on trucks with features that would meet worker needs. Dave talked about when to buy because of pricing.

**Motion** WS, 2nd BJ to proceed with the F-350-like truck that was check out for inclusion in the capital plan

**Passed** 4/0/1 (absent)

- Paul shared screen to show allocation of funds and spending for highway department for different FYs

o Private water line repair on Gove Hill Road

- update ATTACHED e-mail sent for selectboard member review

o Selectboard Assistant – Ann

- RecTrac report has been done
  - Report on solid waste and recycling that were processed in CY 2021
- Town annual report is done
  - Officers and staff will all have copies
- Auditors report is late and not in yet
- Once it's in it will be posted on the town website
  - BF suggested that once we get report to put out an RFP for a new audito0072 for the next FY
- Ann has been in touch with VLCT regarding new treasurer
  - Options, costs, etc, for background checks discussed
- Paul wanted to know approximately when town report will be in
  - Ann responded that it will be mailed next week
    - Informational meeting had been discussed for the 8th

- Paul suggested changing date of info meeting and suggested meeting dates discussed.
  - Ann suggested posting information online for accessibility
  - Meeting moved to February 15th
    - After this meeting it will be assessed if further meeting(s) will be required

d. Town Clerk / Treasurer

- Interviews and discussions had with two candidates during executive session of meeting on February 1st from 5:00p to 6:30p

di. Planning & Zoning Ad hoc committee – update – ad hoc committee met Monday evening, January 31

- Bay provided verbal presentation and summary of meetings
- Bay suggests people review information and put discussion on next meeting agenda to review whether or not to adopt structure
- BJ described and outlined trajectories upon implementation of practices and protocols
  - Zoning administrator would be working with one board, which would simplify job and the regulations can streamline processes
- It was determined that further discussion would be put on agenda for next meeting
  - Bay will be in touch with ad hoc to let them know to be present for meeting

dii. Zoning Administrator – Update

- Town planning grant and scope of work, etc. will be distributed for discussion
- General discussion of possible landing strip for electric airplanes for personal and emergency use
  - Ann has been looking into how to proceed with this situation

diii. Old Business

a. Town Meeting Preparation - already discussed earlier in meeting

b. MAUSD – withdrawal process – update Paul

- House education committee is rewriting school governance policies

- Paul discussed logistics and concerns around revisions to withdrawal protocols and proceedings

c. Sand Pit – progress update Bill

- Revisions from Otter Creek in progress
- Discussion of when the sand resource would be made operational
  - Projection is for mid-summer

d. ANR/DEC Notice of Alleged Violation [Transfer Station] Bill Attached email and letters prior to meeting, all issues resolved

- Bill discussed process of resolving this issue and its resolution outcomes
- State has closed issue and town is no longer found in violation
  - Acker is using a roll off container which may require a full certification
    - Bill discussed what this means as far as contractors and logistics
      - Requirement of contractor: they must have at least three employees to provide patron assistance

e. Legislative Redistricting Update

- RBCA feedback requested for newly developed map
- Paul submitted thoughts on behalf of town in response to redistricting proposals

6. New Business

a. Mileage

certificate

- Bill discussed revisions, requirements, and process behind completing certificate
  - Information will be reported to the state and sent around for e-signatures

**Motion** BJ, WS 2nd to approve mileage certificate with changes set forth for the discontinuation of downingsville road

**Passed** 4/0/1 (absent)

b. Hill Country Holiday will be reborn with parade

- Route still to be established and selectboard has to approve route and then a constable will be to oversee safety and compliance

**Motion** BF, BJ 2nd to have the Hill Country parade begin at 11am on Saturday February 3rd

**Passed** 4/0/1 (absent)

8:15p Meeting adjourn

Minutes submitted by Christine Birong-Smith