

**PENDING APPROVAL**  
Town of Lincoln  
Special Selectboard Meeting  
Tuesday, December 27, 2022  
6:30p – Town Office

Selectboard Members in Attendance: Oakley Smith (OS), Bay Jackson (BJ), Tim McGowan (TM), Alan Schmidt (AS), Bill Finger (BF) –Chair

Town Staff Present: Ann Moreau-Kensek (AK) - Selectboard Assistant, Christine Birong-Smith (CBS) - Selectboard Clerk

Others present via Zoom: Michelle Hall (MH)

Call to Order by BF at 6:34pm

**Approve Agenda**

- Need to add one item:
  - New truck purchased that is going to be delivered by the end of the week
    - Selectboard must complete paperwork for transaction

**Motion** BF, TM 2<sup>nd</sup> Move to approve agenda with that one item added

**Passed** 5/0/0

Enter **Executive Session** 1 VSA §313(3)(a)(3) Appointment or evaluation of a public officer or employee (including benefits and contributions)

**Motion** OS, TM 2<sup>nd</sup> to enter executive session under 1 VSA §313(3)(a)(3) Appointment or evaluation of a public officer or employee (including benefits and contributions)

**Passed** 5/0/0

Review of proposed FY23 General & Highway Fund Budget and Establishment of date(s) for public information meetings:

**FY23 General Fund**

- TM provided a verbal presentation of the financial spreadsheet on projector screen and through Zoom screen share
  - Clarifying questions asked about FICA/Medicare
    - That will be looked at again because there was a mistake in the numbers currently inputted
  - Before finalizing dog kennel building numbers for Dog Warden line 121, TM is going to call the Dog Warden to see if a \$5,000 budget for the project is sufficient

- General discussion about the possibility of warning a proposed budget for law enforcement
- General cap 5% increase in wages and health care will be an 8% contribution

### **FY23 Highway Fund**

- TM provided a verbal presentation of the financial spreadsheet on the screen and through screen share
  - Slight adjustments were made to different columns to provide corrections
  - Clarifying questions regarding new and old budget items were asked and general discussion was held
    - General discussion took place regarding the possibility of reorganizing FY Budgeting spreadsheet categories, such as reorganizing what Supplies subcategories
      - Suggested subcategories are: Services, Equipment, Materials
- It was determined that it would be helpful to have an expanded budget where there are more details re: what was put to that line item was
  - The details will be run in each of those line items in Nimric and then those will be brought to the next meeting
    - The budget will not be finalized at this meeting
      - Next meeting will be another pass at the budget and then we will be able to decide how many more meetings will be needed to have to get the budget finalized
- It was discussed that it would be helpful to have the town treasurer in a meeting to present some midyear budget actuals to see where those numbers are compared to what is budgeted
  - It was noted that the town bookkeeper, Ashley Smith, can run those numbers off
  - Discussion of upping frequency of having this kind of information

### **Upcoming Meetings**

- Next meeting is January 3, 2023
  - Much of that meeting agenda will be the FY24 Budget
- The following Tuesday, January 10, 2023, should be scheduled for a special meeting
  - Selectboard will need to talk about what will be on the warning for Town Meeting

**Warrant:** Special order from Charlebois for \$85,552 for truck

**Motion** BF, AS 2<sup>nd</sup> to approve this warrant

**Passed** 5/0/0

### **Approval of 2022 Lister's Error & Omission Report**

- Adjustments made by Lister's that the Selectboard must approve it by the end of the year

**Motion** BF, OS 2nd motion to approve Lister's Error and Omission Report

**Passed** 5/0/0

**Public comment** – items not found on the published agenda

- MH pointed out that the health insurance was a drastic increase, and MH brought up that it was mentioned at last meeting that there was going to be a look at other policies for comparison
  - BF responded that the town is staying with current policies and that looking at the benefits situation will take place over the coming year and the employees will be paying 8% for the coming year
- MH wanted to know if the town had considered bringing back dump stickers to generate money toward the cost of the dump
  - BF responded with the history of decision to not have stickers
    - All the town pays Acker for is basically collecting the recyclables and transporting them to Middlebury and we are paying him for the management for the station so the town isn't paying salaries for people to fulfill that function like it used to, so fees for trash support the operation and services offered

**Adjourn** 9:20p

Respectfully submitted by Christine Birong-Smith, Selectboard Clerk