

1 PENDING APROVAL  
2 Town of Lincoln, VT  
3 Regular Selectboard Meeting  
4 Held at the Lincoln Town Office and various locations via Zoom  
5 Tuesday, December 21, 2021  
6 6:30 p.m.  
7

8 Attending in person: Selectboard members Bill Finger, Chair; Paul Forlenza, Vice Chair; and  
9 Selectboard Ass't and Zoning Administrator Ann Moreau-Kensek. Attending via Zoom members  
10 Oakley Smith, Bay Jackson, and Will Sipsey  
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12 Bill called the meeting to order at 6:35 p.m.  
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14 1. Agenda Adjustments and approval: Deferral of Tree Warden decision to a future meeting. The  
15 position is more complicated than originally thought and the Board needs time to discuss.

16 Bill moved and Paul seconded to approve the agenda as amended. Passed. 5-0-0  
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18 2. Public Comment: None  
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20 3. Calendar Year Transfer Station/Recycling Center Contract: The Town has a tentative contract  
21 with Wade Acker to manage the Transfer Station. Details of the contract and appendices were  
22 discussed. The Selectboard wants to assure Wade makes enough to cover his costs. Wade starts  
23 on January 1. Paul moved and Oakley seconded to approve the contract as presented and  
24 discussed with Wade Acker for a monthly fee of \$1,250. Passed 5-0-0  
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26 Bill asked Paul to run the meeting due to technical challenges.  
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28 4. Consent Agenda:

29 Payroll Warrant # 22.24 for \$3,958.79

30 Payroll Warrant # 22.25 for \$5,097.11

31 Accounts Payable Warrant # 22.25 for \$81,602.65

32 Minutes of the 12.7.21 Regular Meeting: Paul asked to have the minutes amended to clarify that  
33 Starksboro is undecided about withdrawing.

34 Consent agenda approved, 5-0-0.  
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36 5. Reports:

37 a. Highway

- 38 • One of the snowplows had an accident on Saturday. The plow swerved to avoid hitting a  
39 pickup truck coming the other way and hit an embankment. There was no contact with  
40 the other vehicle, which did not stop. VLCT, the Town's insurer, will come to assess for  
41 damage. Initial estimate is around \$8,000.
- 42 • Bill and Dave worked together to submit a Better Back Roads Category B grant for  
43 ditching on York Hill Road, from the bridge to 1,700 feet up the hill. The grant would be  
44 for \$20,000 with a 20% match. The project estimate is about \$41,000 but it may come in  
45 lower than that.
- 46 • Additional Municipal Assistance Grant funding (DEC) for ditching will be used for  
additional ditching of more high-priority segments on York Hill Rd..

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- The private water line that goes across Gove Hill Road has not been repaired- the property owner will have a well put in as soon as the ground is frozen enough to get a rig out to the proper location.
- Discussion on roadside tree and vegetation management will be deferred to a future meeting.
- Bay noted she had an unpleasant encounter Town plow on York Hill Road and felt the plow should have pulled over more and slowed down. Paul noted there needs to be some discussion with Dave on this.

b. Selectboard Ass't:

- The Town Report is well underway, with most people notified of deadlines and many reports already in.
- The Budget and Warning need to be complete for the January 18<sup>th</sup> meeting for approval. There will be less than a week after that to complete the report, proofread it and get it to the printer.
- There have been a few meetings regarding the Treasurer position. Ann has been working on the job description. Lisa will be available for transitioning and training a qualified new person after election day for as long as needed, possibly on the weekends/off hours.

c. Town Clerk and Treasurer:

The main reason to switch the Treasurer position from elected to appointed is to make sure the person has the qualifications and experience to do the job. It's a more professional approach to filling the position. Further discussion on timing and process. The Selectboard arrived at a consensus that the position should be appointed. Bay reminded the board that she had sent info from Susan at VLCT regarding wording for the question on the Warning.

d. Budget and Finance:

- November numbers will be available for the first meeting in January.
- Paul reviewed the initial budget draft, with what is available so far.
- Clerk's budget, Transfer Station, and Highway Department budgets were reviewed.
- Discussion on budgeting for elections, tree work on overhanging trees, vehicle trade ins/purchases, repairs and maintenance at the Town Garage, and cost of fuel. With inflation decisions will need to be made to either do less or allocate more. Decisions will need to be made regarding COLA increases. Paul will do research and calculations for various scenarios.
- Discussion on whether the sand pit will be up and running this year- the hope is it will but permits from the state may not be in on time. Benj Putnam said the permit applications have been submitted and recommends getting the stormwater permit before closing on the property. Bill said he'd like the Board to authorize the Purchase and Sales agreement indefinitely. Chuck is amenable to this.

e. Planning and Zoning Ad-hoc Committee:

Bay and Will reported that things are going well and the committee anticipates having a decision after the January meeting. Guest who came to the meeting Monday night spoke

92 in favor of having a DRB and a Planning Commission. After the next meeting, the  
93 committee will have a decision and advisory conditions.

94 f. Zoning Administrator:

- 95 • Things are slowing down, but permit applications are still coming in, mostly applications  
96 for Certificates of Compliance and Occupancy. The Planning Commission has a Five-lot  
97 subdivision in process on Downingsville Road and Moody Road, and The ZBA just  
98 finished hearings on a Waiver and will likely finish another one next week. They also  
99 have a new Conditional Use permit beginning next week.
- 100 • Aaron Thomas has agreed to stay on the Planning Commission through the current Major  
101 Subdivision. The timing should coincide with possible restructuring of the boards.

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103 Old Business:

- 104 • Paul updated the Board on what he knows on Lincoln’s MAUSD withdrawal, including  
105 talks with Ripton about possible formation of a school district and the Merger  
106 Committee.
- 107 • ARPA: No update. Probably not choosing anything from the list until March or April.
- 108 • Discontinuance of Highway 36: Bay emailed Chris Mattrick and will call him.  
109 Discussion on other roads with similar issues, and how to best coordinate. Chris will be  
110 invited to come to a Selectboard in February.
- 111 • Merry Mulch: Brett Sargent offered to have a day for mulching Christmas Trees at the  
112 Transfer Station. Bill suggested the second Saturday in January. When day is finalized, it  
113 will be advertised. The Board had a consensus to go forward with this.

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115 New Business:

- 116 • Annual Liquor License for the Lincoln General Store: For the purpose of Liquor  
117 Licenses, the Selectboard serves as Lincoln’s Board of Liquor Control. Paul moved and  
118 Bill seconded to approve the 2022 Liquor License renewal for the Lincoln General Store.  
119 Passed 5-0-0. Board members need to sign the permit.
- 120 • Lister’s Annual Errors and Omissions Report: Bill moved and Will seconded to approve  
121 the 2021 Lister’s Errors and Omissions Report. Passed 5-0-0.

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123 Other Board Concerns?

124 Bill notes that the Burnham Music Series has been cancelled because of Covid Concerns. We  
125 may be facing another virtual Town Meeting. The Legislation is considering giving Towns the  
126 ability to do all voting by Australian Ballot. This will be on the January 4<sup>th</sup> Selectboard agenda.

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128 At 8:38 p.m. Oakley moved and Bill seconded to go into Executive Session for evaluation of a  
129 Public Officer or Employee. Passed 5-0-0.

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131 The Selectboard exited Executive Session.

132 Oakley moved and Paul seconded to approve \$1,700 As year end bonus compensation for non-  
elected town employees.

133 Will offered a friendly amendment to read “\$1,700 net” year end bonus

134 Compensation for non-elected town employees Passed 5-0-0.

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137 Minutes respectfully taken by Ann Moreau-Kensek

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