

**PENDING APPROVAL**

Town of Lincoln  
Regular Selectboard Meeting  
Tuesday, October 18, 2022  
6:30p – Town Office

Selectboard Members in Attendance: Bay Jackson (BJ), Oakley Smith (OS), Tim McGowan (TM), Alan Schmidt (AS), Bill Finger (BF) –Chair

Town Staff Present: Ann Moreau-Kensek (AK) - Selectboard Assistant, Dave Cavoretto (DC) – Highway Supervisor, Van Talmage (VT) – Treasurer, Christine Birong-Smith (CBS) - Selectboard Clerk

Others in Attendance in person: Mary Gemignani (MG) – Lincoln Community School Board

Others in Attendance via Zoom: Josiah Jackson (JJ)

Meeting called to order at 6:40p

**Agenda Amendment**

- Lincoln Community School board member, Mary Gemignani, will come to the meeting 8p for a 10 minute school board update

**Motion** BF, BJ 2<sup>nd</sup> to approve agenda with that adjustment

**Passed** 5/0/0

**No Public Comment**

**Consent Agenda**

- a. Minutes 9/20/22 regular meeting
  - b. Payroll check warrants
    - a. PC 23-15 \$3,325.56
    - b. PC 23-16 \$3,242.36
  - c. Accounts payable check warrants
    - a. AP \$42,535.27
- Clarifying questions re: Chuck Norton’s billing date and items to the town were discussed and addressed
    - The town can ask Chuck Norton to be timelier with his billing for miscellaneous work

**Motion** BF, OS 2<sup>nd</sup> moves that we approve consent agenda with those questions answered

**Passed** 5/0/0

### **Executive Session**

Executive session re: personnel issues:

- Highway department position hiring, pay, and benefits
- 6-month evaluation for Treasurer, VT

**Motion** OS, BF 2nd to enter executive session to determine the employment evaluation of a public officer or employee per 1 VSA 313 subchapter 8 subchapter 3

**Passed** 5/0/0

**Motion** BF, BJ 2<sup>nd</sup> to increase VT's salary based upon successful employment evaluation

**Passed** 5/0/0

### **Financial report**

Town Financial Report presented by Treasurer, VT, and reviewed by Selectboard

- VT did an overview of a spreadsheet that provided expense information
  - VT's presentation focused on:
    - Reviewed trucking expenses and provided reasoning for why it presents in the spreadsheet as it does
    - VT summarized the approx. \$2 million report by stating approx. 1.2 million is allocated to school district and other funding is ARPA waiting allocation and disbursement

### **School Board**

MG provided an update on behalf of the Lincoln Community School (LCS) board:

- To date, LCS has not been assigned to a Supervisory Union (SU)
  - School board anticipates placement may occur after the merger
- By the end of October 202, the school board is going to have information coming out about anticipated for middle and high students
  - There will be a solicitation public feedback on that
- Fund raising efforts:
  - Have begun for generating \$50,000 for startup costs
    - The school board is already halfway to meeting this goal
- The selectboard brought it to attention that there's a legal bill came to town for \$2,000 regarding school board issues
  - Warrant AP 23-16 is going to have to be amended because the bill should have gone to the school board
  - The town will have to make an adjustment on our warrant and then the bill will get sent to the school board and the town will get off of the billing cycle for the school board at this point

- MG spoke in general terms to the fact that the school board is currently developing and working to implement policies that they are required to have in place

## **Highway**

### 1.1 Stormwater discharge permit report submitted

- This was submitted last Friday as a collaborative effort between the professionals involved in the permitting process

### 1.2 Personnel and plowing contractor search update

- Spoke with DC about this issue during executive session

### 1.3 Trucks, Equipment, and maintenance

- The new truck is on its way

### 1.4 Traffic Ordinance – review and discussion

- Postponed for next meeting

## **ARPA**

BJ provided update to selectboard:

- 86 responses to date
- BJ printed out results of ranking and distributed to-date results
  - The question is: how does the selectboard want to assess scale of popularity to make decision or make decision based on organization?
    - It was determined to see view results in multiple analytic interpretations to support decision making process
    - The question was raised: What are the qualifications the selectboard is going to look for to assess who/what to prioritize?
- It was suggested that a high school student who is looking to have long term results as part of civics project could help collate survey results
- It was noted that the selectboard be sure that allocations are fully in compliance with ARPA requirements
- Amended request for proposal: from town historical society for a roofing need

## **Interim/Emergency Zoning**

- Email from Attorney Putnam discussed
  - BF does not see a need to do emergency zoning
  - Town is taking a recommendation for the attorney for the appellants to make it optional for the applicant to reapply
  - BJ thinks it is an emergency based upon the context of the situation
- All of the above points resulted in general discussion of perspectives and interpretations of the situation
- BJ will post the FPF regarding topic and AK will draft

**Motion** BJ, TM 2<sup>nd</sup> to set a hearing on the public interim zoning proposal on Monday, November 7<sup>th</sup> at 7p at Town Office

**Passed** 5/0/0

### **FY24 Budget -schedule**

- Starts tomorrow with solicitation of the various people who have budget items to get input for first draft
  - All of that info will be due by the 28<sup>th</sup> of October and then compiled for town report that needs to be published January 2023

### **United Way**

- Wants the town's permission and cooperation to fly a banner promoting their Celebrate Safely campaign
  - Placement of the banner was asked about
    - The town will get more information from organization about size and material so its placement can be figured out

**Motion** OS, BJ 2<sup>nd</sup> to allow the United Way to hang banner

**Passed** 5/0/0

**Motion** AS, BJ 2<sup>nd</sup>to amend AP warrant to remove the School Board legal fee item by AS 2<sup>nd</sup>

**Passed** 5/0/0

Adjourned 9:15pm

Respectfully submitted by Christine Birong-Smith, Selectboard Clerk