

Pending Approval

Town of Lincoln, Vermont
Regular Selectboard Meeting

(This meeting held from multiple remote locations via GotoMeeting).

Tuesday October 20, 2020, 6:30 PM

In Attendance: Selectboard Chair, Bill Finger; Vice-Chair, Paul Forlenza; members Oakley Smith, Will Sipsey, and Bay Jackson; Selectboard Assistant, Ann Kensek; Selectboard Clerk, Sarah Summers

Guests: Dave and Lucinda Cockrell, Joan Furchgott

Bill called the meeting to order at 6:32 PM.

1) *Agenda adjustments and approval

i) (Consideration of waiver of fees for conditional use app. added to agenda, item 8b).

b) *MOTION (BILL), TO ADOPT AGENDA AS AMENDED. SECOND (PAUL), NO FURTHER DISCUSSION. VOTE CALLED AND PASSED. (5-0-0)

2) *Consent Agenda (CA)

a) Minutes 10-06-2020

b) Minutes 10-13-2020 (Special joint SB & PC meeting)

c) Payroll Warrants:

i) Payroll Warrant # 21/16: \$3,559.62

ii) Payroll Warrant # 21/17: \$3487.07

iii) Accounts Payable Warrant #21/17: \$1,136,495.98 (*includes about ½ annual school payment from taxes*).

(a) Comments on wordiness/style of 10-06-2020 meeting minutes.

*MOTION (BILL), TO APPROVE THE CONSENT AGENDA (CA). SECOND (OAKLEY), NO FURTHER DISCUSSION. VOTE CALLED AND PASSED. (5-0-0)

3) Public Comment: NONE

4) *Selectboard discussion with citizens RE: roadside vegetation maintenance (mowing):**

.Concerned residents e-mailed invitations and info re: meeting attendance. Dale and Lucinda Cockrell and Joan Furchgott commented in detail on recent roadside mowing that exceeded the scope of what was necessary. Town contracts mowing services. There was inadequate oversight and lack of specific instruction regarding sensitive areas. Prior to 2021 mowing, Selectboard will work with road foreman and citizens to identify locations for mowing and scope limits to provide direction for contractor. Citizens' request immediate action to mitigate aesthetic impact of recent mowing.

a) *MOTION (BILL), TO ARRANGE MEETING WITH DAVE & BRETT SARGENT or other tree service TO engage a crew for COUPLE DAYS OF HANDWORK TO CLEAN UP WORST OFFENDING AREAS. SECOND (BAY), NO FURTHER DISCUSSION. VOTE CALLED AND PASSED. (5-0-0)

5) *Reports**

- 42 a) HIGHWAY: (See plow wing, generator – below)
- 43 b) SELECTBOARD ASS'T:
- 44 i) FEMA turned down corona virus grant, items in FEMA application all moved to local
- 45 government grant (up to \$16,000
- 46 ii) Annual VLCT PACIF (insurance) application, collecting documents for LGER Grant,
- 47 rec'd Better Roads grant reimbursement for Colby Hill drainage improvement (Lucas
- 48 Nezin). Treasurer reports no shortfall in taxes this year, 93.3% last year and at 95%
- 49 for this year.
- 50 c) TOWN CLERK / TREASURER: SB Assistant reported on behalf of Town Clerk: Very high
- 51 volume in title searches (*by appt.*), heavy election workload. Nancy Stevens
- 52 assisting; new Assistant Clerk Caroline training and onboarding going very well.
- 53 Representatives/employees of Avenue came to the Office this week to begin
- 54 digitizing land records.
- 55 d) ****PLANNING/ZONING:**
- 56 i) Joint meeting with SB held on the 13th, Special Meeting on the 19th (*last night*), to try
- 57 to rectify process errors which occurred during hiring of ZA. Bill noted commitment
- 58 to assisting PC in posting things correctly. PC agenda drafted by Aaron Thomas
- 59 ,reviewed by Town Attorney (Benj Putnam) who added details to the agenda.
- 60 Outcome of joint meeting noted: vote passed for corrective action: (4-yes, 1-
- 61 abstention) with a motion to draft a letter to ZA, Sarah Summers.
- 62 (1) *MOTION (BILL), TO ACCEPT AND APPROVE THE 10-19-2020 MINUTES TAKEN BY
- 63 THE PLANNING COMMISSION. SECOND (PAUL), DISCUSSION: Compliance with
- 64 Vermont Open Meeting Law viz. agendas and minutes postings deadline is most
- 65 important.Minutes as presented are not acceptable.*MOTION WITHDRAWN. SB
- 66 to thank PC for holding meeting/ex. session, and to additionally request
- 67 conversion of PC 10/19 notes into readable draft minutes for posting . PC will
- 68 need to approve draft 10/19 minutes at its next meeting. SB will then be able to
- 69 accept and approve the action taken by the PC. Unanimous SB consent for this
- 70 process.
- 71 ii) Town boards & commissions restructuring analysis: Letter received from Sally Taylor
- 72 (PC), suggesting official establishment of committee of board members to make
- 73 recommendations to SB. Discussion on ZBA/PC restructuring efforts, desire to see
- 74 what Nate Gusakov comes up with establishing a starting point for broader
- 75 discussion..
- 76 **6) ***Old Business:**
- 77 a) SB Policy review / b) SB Ordinance review:
- 78 i) It was noted that various policies and ordinances (personnel, traffic, speed, job
- 79 descriptions, procedures) need updating. Board members to begin review of
- 80 policies, full list of assignment for next meeting. Date requested for review of Town
- 81 employees; form to be created/agreed upon.
- 82 **7) New Business**
- 83 a) *Sale of plow wing from old grader:
- 84 i) *MOTION (OAKLEY), TO AUTHORIZE SALE OF PLOW WING FOR a minimum \$5,000.
- 85 SECOND (PAUL), NO FURTHER DISCUSSION. VOTE CALLED AND PASSED. (5-0-0)

- 86 b) *Sale of portable generator: *BILL ASKED FOR UNANIMOUS CONSENT TO MAKE
87 GENERATOR AVAILABLE TO BURNHAM HALL. (NO OBJECTIONS)
- 88 c) ***Ordinance to regulate Lincoln Gap Road parking and winter closure dates:
- 89 i) Discussion of annual gap road closure and on-going parking issues . *BILL ASKED
90 FOR UNANIMOUS CONSENT TO DRAFT PRELIMINARY GAP ROAD ORDINANCE. (NO
91 OBJECTIONS)
- 92 **8) ***Other business/Board member concerns/New ideas:**
- 93 a) Discussion on how to hold Town Meeting/bandwidth capacity, potential
94 brainstorming retreat for SB.
- 95 **b) Regular Nov. 3rd SB Meeting to be moved to Thursday Nov. 5th (3rd is election day).**
- 96 c) *MOTION (PAUL), TO WAIVE ZONING APPLICATION FEES FOR APP #20-038 TOWN
97 OF LINCOLN (cond'l use, sand pit). SECOND (WILL), NO FURTHER DISCUSSION. VOTE
98 CALLED AND PASSED. (5-0-0)
- 99 **9) **Executive session if required:** Paul requested very brief executive session.
- 100 a) *MOTION (PAUL), TO ENTER INTO EXECUTIVE SESSION. SECOND (WILL), NO
101 DISCUSSION. VOTED CALLED AND PASSED. (5-0-0)
- 102
- 103 (EXEC. SESSION BEGINS: 8:31 PM) Exited executive session at 8:58 PM.
- 104 **10) **Decision(s) if any, on issues discussed in executive session:** Motion by Paul, second by
105 Will to pay Town Clerk Sally Ober a one-time bonus of \$2,000.00 to recognize the major
106 additional time and work commitment caused by the COVID -19 pandemic and multiple
107 changes in election and town office procedures. PASSED 5-0-0
- 108 **11)**
- 109 **12) *Adjourned at 9:03 PM N.B. draft minutes line 131 – 136 written by Bill Finger.**
- 110
- 111 Respectfully submitted,
- 112 Sarah Summers