

Town of Lincoln  
Regular Selectboard  
Meeting  
March 16, 2021

Page 1 of 3

1 Meeting Minutes {Draft}

2 SB members present: Bill Finger (BF), Paul Forlenza (PF), Bay Jackson (BJ), Will Sipsey (WS), Oakley Smith (OS)

3 Staff present: Dave Cavoretto (DC), Road Foreman; Ann Kensek (AK), SB Assistant, Bookkeeper, Interim Zoning  
4 Administrator (ZA)

5 Citizens present: Ashley Bishop, Ken Stockman, Alison Parker, Mary Gemignani

6 Meeting called to order at 6:33 PM by chair BF

7 **Motion** BF, 2<sup>nd</sup> PF to approve published agenda with amendments as follows:

8 Add: 4.a. Draft Weight Permit Conditions

9 5.f. Schedule special meeting with MALT re: Jackson property and funding

10 6. Approve annual pound contract with ACHS per FY22 budget

11 7. Appointment to fill vacancy on Lincoln Conservation Commission (LCC)

12 Note: Draft minutes for 3/1 Town Meeting Info Hearing and 3/8 special SB meeting received, approval deferred  
13 until 4/6 meeting

14 **Passed 5-0**

15 There were no public comments

16 **Motion** BF, 2<sup>nd</sup> WS to approve the Consent Agenda as presented [including 2/16- & 3/3-minutes clarification edits  
17 by BF]

18 ○ Minutes 2/16 & 3/3 Regular Meetings

19 ○ Payroll Check Warrants – PR 21-37 , \$3,674.24; PR 21-38 - \$3,081.63

20 ○ Accounts Payable Check Warrant – AP 21-38, \$31,007.84

21 **Passed 5-0**

22 Highway Report

23 **Motion** BF, 2<sup>nd</sup> PF to approve draft Selectboard policy concerning special conditions for weight permits.

24 General discussion of permitting procedure required by state and need for additional backup for the Road  
25 Foreman's authority to enforce permit conditions and protect the town's investment in road maintenance and  
26 improvement.

27 **Passed 5-0** (attached and made part of these minutes)

28 Highways - DC

29 ○ Winter maintenance using temporary , part-time plow operators and equipment operators along with  
30 contracting with a private operator for approximately 20% of the town's roads has been the smoothest of  
31 his entire tenure.

32 ○ All town vehicles and equipment are in good condition and ready to operate

33 ○ New sand pit operation in time for winter sand extraction will reduce sand acquisition cost for FY 22

Page 1 of 3

Town of Lincoln  
Regular Selectboard  
Meeting  
March 16, 2021

Page 2 of 3

- 34 ○ A summary of proposed projects, preliminary cost estimates and sources of funding will be presented at  
35 the 4/6 SB meeting

36

37 Selectboard Assistant - AK

- 38 ○ Weight permits are due not later than March 31, have been holding some in abeyance pending SB decision  
39 on the new conditions in the policy just approved in this meeting.

40 Budget & Finance – Paul/Ann

- 41 ○ Presentation of a budget update through period 8 (February 2021) – (attached and made part of these  
42 minutes)
- 43 ○ Budget expense are generally in good shape and where they should be at this point in FY21. Budget  
44 expense looks better when grant revenue is applied
- 45 ○ Brief discussion of the need to replace a large truck with a smaller truck that can better deal with smaller  
46 roads and plow turn- arounds etc. How we maintain road and with what type equipment can have a major  
47 impact on expense.

48

49 Planning & Zoning

- 50 ○ Interim ZA, AK reported her goal is to get it all done, in the next week or two, so, that, Lisa, we will have  
51 any information she needs, because she will be generating the Grand List on April first.
- 52 ○ There is an access permit application for Seth Hanselmann and Serena Fox viz. Gap Rd. site visit and SB  
53 decision on March 8. We are going to get a GPS of the exact location that was agreed on and combine  
54 with the other conditions regarding cutting back of trees.
- 55 ○
- 56 ○ Review committee for ZA applications – Oakley
- 57 ○ Committee met on March 11 primarily to organize and define the process
- 58 ○ Application deadline extended to Thursday, March 18 to allow review of a late application and encourage  
59 submission of more applications.
- 60 ○ Will meet on March 18 to review applications, agree on list of interview questions and set up interview(s)

61

62 ○ Downingsville Road Order of Discontinuance

- 63 ○ SB approved discontinuance of road segment after a site visit and public hearing on March 3 – Order will  
64 be circulated via e-mail for electronic signature
- 65 ○ Reviewed a draft waiver agreement viz. notification time requirements prepared by town counsel for  
66 signature by abutting landowners – OS indicated that landowners are agreeable to signing the waiver.

67

68 2021 Appointments

69 **Motion** PF, 2<sup>nd</sup> WS to appoint BF as 2021/22 delegate and Sally Ober as alternate delegate to ACSWMD  
70 **Passed 5-0**

71

72 **Motion** BF, 2<sup>nd</sup> PF to appoint WS as 2021/22 delegate to ACRPC/Transportation Advisory Committee(TAC)  
73 **Passed 5-0**

74 **Motion** PF, 2<sup>nd</sup> OS to appoint Charles Beyer to fill a vacancy on the Lincoln Conservation Commission.

75 **Passed 5-0**

76 **Note:** ACRPC delegates and alternates will be appointed before July 1. All SB appointed positions will be  
77 advertised and those currently serving will be contacted.

Page 2 of 3

Town of Lincoln  
Regular Selectboard  
Meeting  
March 16, 2021

Page 3 of 3

78

79 MAUSD school closure proposal – Paul/Bay

- 80 ○ Lincoln re-imagined will submit a letter of intent to MAUSD Chair by March 22
- 81 ○ The SB will get Jim Warnock’s LOI for review and endorsement before it is submitted to MAUSD
- 82 ○ MAUSD will review proposals deemed to meet the new guidelines on May 4
- 83 ○ Lincoln has garnered interest and collaboration from other communities
- 84 ○ Proposals will be evaluated over the summer on an equal basis with Supt. Reen’s Dec. 7 proposal

85 Web -site update – Bay

- 86 ○ Progressing - communicating with GovOffice
- 87 ○ Contacting – current web-site provider

88 Jackson Property / MALT

- 89 ○ MALT would like to schedule a special SB meeting to update the SB on fund raising for the conservation
- 90 easement and how to manage donations that have come in over the required \$15,000.
- 91 ○ Meeting will be on Tuesday, April 13 at 7:00 PM.
- 92 ○ It will be an informational meeting and an opportunity to celebrate that the fund-raising goal was quickly
- 93 met thanks to generosity of Lincoln residents.
- 94 ○ There was extended discussion about other town property and assets that can and do provide, recreational
- 95 and educational opportunities. Perhaps we should launch an effort to inventory and catalog the assets and
- 96 determine how they can be best managed for the future.
- 97
- 98 ○ Addison County Humane Society (ACHS) – Homeward Bound

99 **Motion** BJ, 2<sup>nd</sup> BF to approve the annual contract with ACHS for animal pound services. (\$600.00 per FY 22  
100 budget)

101 **Passed 5-0**

102 Meeting adjourned at 8:49 PM

103

104 Respectfully submitted by Bill Finger

105