

1 Lincoln Selectboard

2 Special/Emergency Meeting

3 March 15, 2020

4 Meeting Minutes

5 Meeting convened at 3:00 PM at the Lincoln Town Office.

6 Present: Bill Finger, Oakley Smith, Will Sipsey, Bay Jackson and Paul Forlenza, by phone

7 Also present: Barb Rainville, Lincoln Emergency manager and Dave Cavoretto, Road Foreman, by phone
8 at approximately 4:15 PM

9 There was very wide-ranging discussion of the town's role and authority in implementing Gov. Scott's
10 order for a State of Emergency. There was consensus that our treasured sense of community and
11 neighbor helping neighbor should be encouraged and supported by identifying existing local resources,
12 persons and organizations to help meet the needs of those residents who may be directly or indirectly
13 affected by COVID-19. While social distancing is one key to slowing the virus' spread it is important to
14 remember that a sense of social isolation can lead to emotional and psychological problems.

15 Bay updated the board on her work to gather information and resources for an upcoming meeting of
16 health providers, first responders, organizations and others with the Selectboard to develop a
17 framework to facilitate and support individual needs for food, supplies and direction to help and
18 services.

19 Among attendees will be:

- 20
- 21 • Rep Mari Cordes, RN – ideas for developing a reference data base of individual needs and
22 resources
 - 23 • Eleanor Scully, Town Health Officer – broad knowledge of local needs
 - 24 • Dan Ober, Fire Chief and First Response – broad knowledge of town, first to respond in
25 emergencies
 - 26 • Barb Rainville, Lincoln Emergency Manager - contact with and access to Vermont Emergency
27 Management resources and ACRPC, Local Emergency Management Plan staff and resources
(Barb will meet with Andrew L'Roe at ACRPC on Monday)

28 Emphasis will be on maintaining and sustaining community resources:

- 29
- 30 • How to stay connected and non-duplicative
 - 31 • Agreeing on a general protocol possibly using Google forms, sheets etc., readily accessible to all
32 with internet access
 - 33 • Assuring HIPPA compliance where required
 - 34 • A central information point
 - 35 • Appropriate training of volunteers where necessary
 - 36 • Utilizing the state 211 system as a basis for identifying vulnerable adults
 - 37 • Barb as emergency manager can tap into the Emergency Mgt phone system that can select only
Lincoln

38 Will expressed concern that the volume of virus sickened individuals could overwhelm the town's
39 capacity to handle them. We might need to convert local public facilities to hospital like shelters, citing
40 recent experience in Italy. Dealing with large volumes would most likely become a regional issue,
41 managed in Middlebury where UVM/Porter hospital is in close proximity to structures more suitable.

42 Consensus that all Selectboard meetings other meetings if possible be conducted electronically using
43 "Go to Meeting" or other similar electronic meeting resource.

44 When discussion diverged to possible school closings and why certain policies should or should not be
45 followed, Paul reminded the board that it was important to focus on issues that are in our purview and
46 capacity. Oakley re-emphasized that the best approach is for everyone to stay home to prevent spread.

47 Will left the meeting at 3:45 PM

48 Motion by Bill, 2nd by Oakley to hold an expanded meeting to include individuals and resources
49 identified above on Tuesday, March 17 as part of the regular Selectboard meeting.

- 50 • Discussion: 1. We need a "rock solid" agenda for the meeting to stay focused rather than slip
51 into discussion of issues and items over which we have no authority. 2. We need "Someone" to
52 run/facilitate the meeting. Agenda should include:
- 53 ○ Structure/organization for supporting and strengthening efforts
 - 54 ○ Assisting families in need due to reduced employment and wages or child care due to
55 school closing
 - 56 ○ Establishing and maintaining a list of volunteers
 - 57 ○ Documenting community members who are ill or affected by COVID-19
 - 58 ○ Keep contingency planning as simple as possible and narrowly defining who does what

59 Motion Passed

60 Paul left the meeting at 4:15 PM

61 Dave Cavoretto, Road Foreman joined the meeting by phone at 4:16 PM

62 Dave said that his plan to assure continued road maintenance in the event of illness is:

- 63 • Keep everyone health by social distancing
- 64 • Keep strong connections with neighboring towns in case assistance is needed

65 Dave asked for brief discussion of the truck purchase proposal which is on the 3/17 agenda.

66 Proposes selling the Western Star to Charlebois, Inc. after repairs are complete, for a \$48,000
67 credit toward purchase of a 2021 Freightliner tandem dump truck with plow and equipment and to
68 begin the ordering process immediately with delivery not expected until March 2021.

69	2021 Freightliner Tandem	\$123,000
70	Western Star Trade	(\$48,000)
71	Viking Plow & Equipment	\$ 78,200
72	TOTAL	\$153,200

73 Since this item was not a matter for decision in the emergency meeting. The three members still present
74 (Bay, Oakley and Bill) gave tentative approval to the proposal shown above. This approval will need to
75 be confirmed by a full board vote at a regularly scheduled Selectboard meeting on 3/17/2020.

76 Meeting adjourned at 4:45 PM

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78 Respectfully submitted:

79 Bill Finger

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DRAFT