

PENDING APPROVAL

Town of Lincoln  
Minutes of Select Board Meeting  
Lincoln Town Office  
February 4, 2020 6:30 p.m.

In attendance at the Select Board meeting: Board Members Bill Finger, Chair, Ellie Bryant, Paul Forlenza, Will Sipsey, Oakley Smith. Absent: Road Foreman Dave Cavoretto and Select Board Bookkeeper-assistant Ann Kensek. Citizens: None.

MOTION by Will Sipsey, second by Oakley Smith, to enter executive session with legal counsel (1) for confidential attorney-client communications regarding a personnel issue that would place the Town at a substantial disadvantage, and (2) to consider records relating to litigation which are exempt from disclosure under the Public Records Act. Attorney John Klesch was included in the executive session via ~~speaker phone~~. There were no comments or discussion.

MOTION PASSED 5-0-0.

Deleted: phone speaker

The Select Board entered executive session at 6:35 p.m.

The Select Board exited executive session at 7:02 p.m.

MOTION by Will Sipsey, second by Paul Forlenza, to ratify a nonwaiver agreement proposed by VLCT/PACIF to provide legal representation for the Town.  
MOTION PASSED 5-0-0.

MOTION by Will Sipsey, second by Paul Forlenza, to enter executive session with legal counsel for confidential attorney-client communications and to discuss pending civil litigation in which the Town is a party, because we find that premature general public knowledge of the discussions will clearly place the Town at a substantial disadvantage. Attorney Phil Woodward entered the meeting at 7:05 p.m. and was included in the executive session.  
MOTION PASSED 5-0-0.

The Select Board entered executive session at 7:05 p.m.

The Select Board exited executive session at 7:55 p.m.

Phil Woodward left the meeting at 7:55 p.m. No action was taken as a result of executive session.

MOTION by Paul Forlenza, second by Will Sipsey, to approve the meeting agenda. Liquor license application for the General Store and annual certification that there are no listing suits against the town were added to the agenda.

MOTION PASSED as amended 5-0-0.

Approval of minutes of the regular meeting of January 20, 2020, was postponed until next

48 meeting.

49

50 Bill Finger gave the highway report.

51 • Winter equipment and road maintenance update: Work with snow removal contractors is  
52 going well.

53 • Regarding York Hill Bridge (B-46), State law requires towns to file a list of special  
54 bridge weight restrictions before February 10 of each year. Bill suggested  
55 consideration of lowering the weight limit on York Hill Bridge to 16,000 lbs. with  
56 the only exceptions being local fuel deliveries. Municipal, emergency and  
57 agricultural vehicles are exempted from these restrictions by state statute. The  
58 reduction in weight limit could reduce danger and anxiety at a lower cost than  
59 waiting for a true emergency to happen before the bridge can be replaced. See  
60 attachments.

61

62 MOTION by Ellie Bryant, second by Will Sipsey, to lower the weight limit on York Hill Bridge  
63 to 16,000 pounds with the exception of local fuel deliveries.

64 MOTION PASSED 5-0-0.

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66 Highway report, continued:

67 • Grimes Road bridge requires repair, especially deck replacement and scouring  
68 around abutments. The ACRPC will be asked to set out traffic counter tubes in the  
69 spring to determine number of vehicles crossing the bridge.

70

71 Citizen comments: None

72

73 Budget and Finance:

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75 Will Sipsey presented check warrants.

76

77 MOTION by Will Sipsey, second by Ellie Bryant, to approve Accounts Payable Check Warrant  
78 20/32 in the amount of \$31,538.98. Highlights: Salt purchase, contractor snow removal costs.

79 MOTION PASSED 5-0-0.

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81 MOTION by Will Sipsey, second by Paul Forlenza, to approve Payroll Check Warrant 20/31 in  
82 the amount of \$3,552.70. Highlights: Overtime.

83 MOTION PASSED 5-0-0.

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85 MOTION by Will Sipsey, second by Ellie Bryant, to approve Payroll Check Warrant 20/32 in  
86 the amount of \$3,468.88. Highlights: Contractor payments and overtime.

87 MOTION PASSED 5-0-0.

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89 Budget and Finance, continued:

90 • Schedule for three public information meetings and hearings appear as Article 10 on the  
91 Town Meeting Warning.

92 ○ First public meeting on Tuesday, February 18 will concern the sand resource.

- 93 ○ Second public meeting on February 25 will concern the budget as well as the sand
- 94 resource.
- 95 ○ Third public meeting on March 2 will take place at Town meeting.
- 96 ● Some of the meetings and the advertising are required by state law.
- 97 ● Paul presented an adjustment to FY21 projected budget of \$1.477 million, a 2.6%
- 98 increase in the operating fund and the estimated TAC rate for operational expenses is a
- 99 4.9% increase.

100  
101 MOTION by Paul Forlenza, second by Ellie Bryant, that the Board approve a FY21 operational  
102 budge of \$1,477,030, which presents a 2.6% operating fund. The amount consists of general  
103 fund projected expenses for FY21 of \$424,452 and a highway operating budget of \$1,052,578.  
104 MOTION PASSED 5-0-0.

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106 Public Safety:

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108 MOTION by Will Sipsey, second by Paul Forlenza, to accept and sign the contract ~~with~~  
109 Dufresne ~~Group~~. for the sidewalk scoping grant at an estimated \$30,000, 20% of which to be  
110 paid by the Town.  
111 MOTION PASSED 5-0-0.

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- 112
- 113 ● It was decided not to renew the annual fee of \$400 to TrafficLogix to continue
- 114 connection of one radar sign to the cloud for bi-monthly speed reporting. Bill and/or Ellie
- 115 will use Bluetooth to read the sign statistics.
- 116 ● The data report on the radar speed sign by the cemetery for January 27 to February 2
- 117 showed a high speed of 58 m.p.h. between 11:00 p.m. and 12:00 a.m. and 3,802 vehicles
- 118 passing the sign during the week.

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120 MOTION by Oakley Smith, second by Will Sipsey, to approve the 2020 liquor license for the  
121 Lincoln General Store.  
122 MOTION PASSED 5-0-0.

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124 MOTION by Will Sipsey, second by Paul Forlenza, to approve the Certificate—No Appeal or  
125 Suit Pending.  
126 MOTION PASSED 5-0-0.

127  
128 Administrative and Personnel:

- 129 ● There was no update on office IT security.
- 130 ● Select Board meeting dates for March 2020: It was agreed to move the first regular
- 131 meeting from Tuesday, March 3 to Wednesday, March 4, allowing Board members to
- 132 count election ballots on Tuesday. Because of notetaker anticipated absence, it was
- 133 agreed to move the March 17 meeting to March 24.

134  
135 Board Member Concerns:

- 136 ● No update on MAUSD school consolidation considerations and process.
- 137 ● Ellie suggested investigating a tiny house initiative based on the Middlebury College
- 138 plan. No action was taken.

4 of 3

- 141       • Ellie suggested establishing goals for the year after the organizational meeting on March  
142       4.

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144 Meeting adjourned at 9:10 p.m.

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146 Respectfully submitted,

147 Ellie Bryant

148

149 {draft with clarifications per review by Bill Finger}

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151 *The Lincoln Town Office is accessible for all. If you need additional accommodations to attend*  
152 *this meeting, please call 453-2980 as far ahead as possible.*