

1 **Pending Approval**

2 Town of Lincoln, Vermont
3 Regular Selectboard Meeting

4 (This meeting held from multiple remote locations via GotoMeeting).

5 **February 2, 2021 6:30 PM**
6

7 **In Attendance:** Bill Finger, Chair; Paul Forlenza, Vice Chair; Selectbaord members Bay
8 Jackson, Will Sipsey and Oakley Smith. Selectbaord Ass't/Bookkeeper, Ann Moreau-Kensek
9

10 Guests: Josiah Jackson

11
12 Bill called the meeting to order at 6:30 p.m.
13

14 1. Agenda Adjustments and Approval

15 Will asked to include under #6B a highway access curb cut from a subdivision applicant who
16 also wants a refund for their subdivision application because they decided not to do it.
17

18 Oakley asked to talk about changes in the budget.
19

20 Bill moved to accept the agenda with the amendments. Will seconded, vote called. 5-0-0.
21

22 2. Consent Agenda:

23 Approval of Minutes 1/19 Regular Meeting and 1/26 Special Meeting
24 Payroll Check Warrants: #21/31 for \$4,668.67 and #21/32 for \$3,828.31
25 Accounts Payable Warrant #21/32 for \$30,548.10

26 Will moved and Oakley seconded to approve the Consent agenda as presented. No discussion.
27 Vote passed 5-0-0.
28

29 3. Public comment: none
30

31 4. Reports:

32 a. Highway:

33 i. Bill reported that we expect delivery of the new Freightliner in a couple of weeks.

34 ii. The Town received a Class 2 Roadway and Structures Grant applications from
35 VTrans for FY 22. The legislature will determine if grants will be funded in FY22. We're
36 not sure if we'll get funding. A grant for part of Downingsville Road is still pending from
37 last year.

38 iii. The Certificate of Highway Mileage will be submitted in a new, electronic format.

39 iv. We anticipate the Road Crew will be dealing with plowing heavy snow at Selectbaord
40 meeting time. Bill noted that Dave took the initiative to purchase a road treatment
41 product called "Clearlane." It has a certification form the EPA for being less harmful
42 and less corrosive and adheres to the pavement longer than salt. It works well below
43 zero. The roads cleared and dried up quickly. It costs \$10 more per ton, but we use less,
44 and it is more effective.

45 b. Selectboard Ass't: Ann shared that the Town Report was done and sent to the printer and
46 should be mailed out soon.

47 c. Town Clerk/Treasurer: No report
48 d. Budget and Finance:
49 i. Ann updated the Board on Town Report in the Selectboard Ass't report earlier.
50 ii. The Selectboard decided by consensus to hold the annual budget meeting on
51 Thursday, Feb. 11. Paul will develop a power point.
52 ii. Discussion on presentations for the Informational Hearing on March 1.
53 ▪ Paul will do the main budget presentation.
54 ▪ Oakley has been dealing with legal issues and cannot report details.
55 ▪ Will mentioned that the Title Insurance lawsuit against Lincoln and eight
56 other randomly chosen towns in Vermont has been dismissed.
57 ▪ Bay will talk about the school issue and the Will Jackson land donation.
58 ▪ Everyone can chime in after Paul is done with the more formal budget.
59 There is time to do more planning.
60 Paul reviewed the December financials. Discussion on the funds and into what funds certain
61 transactions go. The Selectboard would like to talk with the Treasurer and Auditors to better
62 understand for the future.
63
64 Paul addressed Oakley's question regarding changes in the budget. Discussion on staffing and
65 looking at the bigger picture- the Town needs a Town Manager, who has supervisory capacity. A
66 Town Administrator has no authority. Bill noted the Selectboard has to incrementally define
67 positions, and to plan well. Discussion on administrating the 1.5-million-dollar budget,
68 supervising staff, and coordinating the Boards and Commissions. All of the Selectboard
69 members are doing the best they can. There is a cost to not doing things or doing them willy-
70 nilly.
71
72 Oakley moved to ratify the decision to amend the budget after approval. Will seconded, passed
73 5-0-0.
74
75 5. Old Business
76 Bay asked about the sand pit. Bill noted he contacted Chuck Norton for an extension of the
77 purchase and sales agreement till June 30th. He'll set up a meeting with Robert Clark to get this
78 going.
79
80 a. Zoning Administrator Job Description: Brief discussion on the job description and job ad. Bay
81 will send it to the Planning Commission to review before it is advertised. Bill moved and Bay
82 seconded to tentatively approve the job description and job ad. Discussion on sending a return
83 receipt to the Planning Commission with the draft ad. Discussion on timing with the next
84 Planning Commission meeting, which is March 4th. Applications will be requested by March 1.
85 Bay noted that the tentative approval is based on being vetted by VLCT and approval by the
86 Planning Commission. Vote passed, 5-0-0.
87
88 b. MAUSD School Closure Proposal
89 i. Update on latest MAUSD board decisions:
90 Paul reported that there were three meetings in January and Lincoln wanted to
91 bring proposals, but meetings are planned month to month and there is no clear
92 timeframe.

93 ii. Update on coordination of local efforts to respond to MAUSD. Bay talked about
94 requests for financials, and MAUSD said it is beyond their bandwidth to run the different
95 proposals. The next step is to request raw data. Further discussion on the raw data and
96 using unredacted documents for specific data to support the proposals.
97 Bay read from an email from Patrick Reen saying they are currently working to
98 get info on schools K-8 and tuitioning out High School.
99 iii. Legal Counsel: no updates
100 iv. Paul noted there is a proposal coming from Lincoln Re-imagined on track to be done
101 by March 1st. Discussion on whether the Town is submitting the proposal or if it is a
102 group of residents. Bill noted that the proposal should have the endorsement of the
103 Town, that the two need to be combined. Time is still of the essence. Bill moved and
104 Paul seconded to schedule a meeting on Feb 9th to discuss school issues. Passed, 5-0-0.
105
106 c. Downingsville Road (TH3) Abandonment Segment Discontinuance:
107 Bill sent to the Selectboard a proposed schedule and discussed process and timing. Will
108 asked if the March 3rd meeting needed to be warned 10 days prior.
109 Bill moved to hold a Public Hearing for the Discontinuance of a Portion of
110 Downingsville Road on Wednesday, March 3rd at 6:30 pm. Bay seconded. Vote passed,
111 4-0-1. Oakley Smith abstained from voting.
112 d.
113 e. Town Office RFP for IT :
114 Will broke this into three categories. Discussion on sending it to well-qualified firms and
115 advertise broadly. Perhaps in the Addy and perhaps in Seven Days.
116 If any Selectboard member knows of a good firm they should send the information to
117 Will.
118 f. Website update:
119 Bay did a Zoom on the website with Bill, Sally and Ann. She talked about the challenges
120 of uploading and keeping current info on the site. Bill thanked her for all her hard work
121 on the project.
122 g. Update on the Jackson/MALT Conservation Agreement:
123 Bill crafted the cover and inside page of the Town Report. A photo of the property
124 appears on the front cover and the inside is a photo sent by the school with a "Thank
125 you" for Will Jackson.
126 Bay reported that the next step is to do fundraising and suggested a path. Bill, Paul, Bay,
127 and Andrew Furtsch met last week with Jamie Montague from MALT to discuss
128 fundraising.
129 Brief discussion on the role of the Conservation Commission in attending to each Town
130 property. Bill noted that Boards and Commissions without a set of by-laws need them.
131 Bay noted that MALT doesn't do the Management Plan, but they can help. Brief
132 discussion on the Forest Management Plan.
133 6. New Business
134 a. Transfer Station Contract renewal:
135 The Town's Contract with Moose is set to expire in Nov. of this year. We have a five-
136 year contract with Moose that costs us \$9,800 a year. Moose has paid \$14,000 in tipping
137 fees. Moose would like to renew with us and will send a proposal. The Town is satisfied
138 with his operation and have a had a long period that is trouble free.

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i. Recycling permit (dump sticker) charge: Bill is doing an analysis of recycling costs for discussion.

7. Other Business

a. Highway Access Ordinance: Will wants to update the Highway Access Ordinance according to the Vermont Agency of Transportation’s “Orange book,” which has different standards than the Town’s current Access Ordinance, for a minimum of 250 feet line of sight. Someone is requesting an Access Permit for a property on Gap Road and he hasn’t seen an application or design, and no application fees submitted. Discussion on what is in the Ordinance. People should go to the ZA prior to going to the Road Foreman. Bill suggested resolving the current issue first and then the Ordinance. Will also talked about messages at the Town Office- there should be a line specifically for the ZA where people can call and leave a voice mail. Discussion on changes to voice mail at the Town Office.

8. Executive Session:

Will moved to go into Executive Session to discuss a personnel matter at about 9:05 p.m., Oakley seconded. Vote passed, 5-0-0.

The Selectboard came out of Executive Session at 9:17 p.m. No action was taken.

Will moved and Paul seconded to adjourn the meeting. Passed, 5-0-0.

Minutes respectfully taken by Ann Moreau-Kensek