

Lincoln Town Office Update as of Aug 25, 2020

Regarding the Covid-19 pandemic closure

1. **AUGUST 28 THROUGH SEPT. 7:** The Town Clerk's office will be closed for all business. The best way to contact all town officials right now is via email.
 - a. **Town Clerk:** clerk@lincolnvermont.org
 - b. **Treasurer:** treasurer@lincolnvermont.org
 - c. **Listers:** listers@lincolnvermont.org
 - d. **Selectboard Chair:** admin@lincolnvermont.org
 - e. **Bookkeeper:** townbk@lincolnvermont.org
 - f. **Selectboard Administrative Assistant:** townbk@lincolnvermont.org
 - g. **Zoning Administrator:** zoningadmin@lincolnvermont.org
2. **GENERAL OFFICE HOURS:** Due to the Covid-19 pandemic state of emergency, the Lincoln Town Office is not open to walk-in business. Town officials continue to do our work and we are all quite busy. We are staggering our time in the office to minimize exposure to our vulnerable co-workers. Several of us who work here have pre-existing medical conditions that would make getting Covid-19 very scary, so we appreciate your understanding about our need to work with the utmost caution. We are happy to serve you via email, by using our drop box, or meeting outside. Let us know what your needs are and we will find creative ways to help you.
3. **PROPERTY TAXES:** The 2020-21 tax bills have been recently mailed out. If you did not receive a bill, please email the Treasurer to update your mailing address. Payments may be deposited in the secure drop box outside the office door. Do not leave cash. Please obtain a cashier check or money order instead.
4. **DOG LICENSES:** VT State Law mandates that all dogs be registered annually with your town clerk by April 1. Please submit your payment and a copy of your pet's current rabies vaccination certificate in the drop box outside the office door. We will mail your 2020 dog tags to you. The fees are \$17 (neutered) and \$23(intact). If you have had to say goodbye to your dog, we are sorry. Kindly let us know so we don't spend extra time sending you reminder letters for not registering.
5. **DUMP STICKERS:** The Selectboard voted to honor all Lincoln Transfer Station stickers until June 15, 2021, regardless of what the expiration date says on your sticker. You do not need to obtain a new sticker this year if you already have one on your vehicle. If you get a new vehicle or windshield, and you need a sticker for that one, all you have to do is request a sticker by leaving a self-addressed stamped envelope in the drop box outside the town office. We will mail you one free of charge.
6. **ZONING PERMITS:** Our new Zoning Administrator, Sarah Summers, has just begun her new position and will be setting up office hours soon. Depending on your needs, permits may take a little longer to process, so be sure to give us enough time before you get started on your project.
7. **ELECTIONS:** The General Election is on Tuesday, November 3. Absentee ballots will be mailed to every active registered voter between September 19 and Oct. 1. Please submit your absentee ballot address preference as soon as possible, especially for military or overseas voters, by visiting your **My Voter Page Vermont** (<https://mvp.vermont.gov/>) You can request ballots, check their status, and much more on the **My Voter Page** as well. If you have trouble logging in, simply email your town clerk (clerk@lincolnvermont.org) to get instructions about how to fix this. Updates may be needed if you registered prior to our automated, statewide elections management system. If you need to register to vote in VT, you may do so online at this link: <https://olvr.vermont.gov/>. As always, if you have concerns, questions, or need help with any aspect of voting, I am here to assist you. Please ask Town Clerk, Sally Ober. (802)453-2980
8. **NOTARY SERVICES:** Please find a bank or other notary. We are unable to notarize at this time.