

TOWN OF LINCOLN

62 Quaker Street
Lincoln, Vermont 05443

APPLICATION FOR ACCESS PERMIT

Application No. _____ Date: _____

Applicant's name(s) and mailing address: _____

Telephone: Home: _____ Work: _____

Owner's name(s) and mailing address (if different from applicant's): _____

Telephone: Home: _____ Work: _____

Location of property: State Aid/Town Highway # _____
Tax map identification: Map # _____ Block # _____ Parcel ID# _____

Briefly describe the proposed access road/driveway:

The applicant (or owner) should submit as attachments to this application a dimensioned site plan or sketch (which need not be to scale) showing the location of the proposed access road or drive with respect to the property boundaries, indicating any significant cuts, fills, grading and drainage alterations as required by the provisions of the Lincoln Access Ordinance (Town Ordinance # 1986-1) in its most recent revision (Amendment 3, adopted September 26, 1997). Please flag the spot of the proposed access road or driveway.

Signature of applicant: _____

Signature of landowner (if other than applicant): _____

Permit fee paid: Amount: \$120.00 plus \$15.00 for recording Received by: _____
(Initials)

Date: _____

TOWN OF LINCOLN
62 QUAKER STREET
LINCOLN, VERMONT 05443

Dear Access Permit Applicant,

Our intent is to make the application process as easy as possible and still gather all the information we need to make a decision. An Access Permit is necessary if you develop, construct or upgrade any driveway, entrance or approach to a Town Highway. A permit is also necessary if you affect in anyway the grade of a highway right-of-way or divert water onto the highway right-of-way.

Please read the conditions listed in Section 1-400 of the Access Ordinance, these are what will concern us when making our decision to grant the permit. (A copy of the Access Ordinance is available at the Town Clerk's Office for \$1.00).

When the application is received with the proper fee (\$120.00, plus 15.00 for recording) the Selectboard or their representative (Zoning Administrator) will contact the Road Foreman who will determine if a culvert is needed. It is very important that any culvert be sized and installed correctly. This will go a long way toward alleviating any future flooding and road damage. We are asking that before any work is done by yourself or your contractor you meet with the Road Foreman to discuss what will be done.

Please mark on the ground with stakes or flags where you intend to put the driveway this will make it easier for us to determine sight distances and trees that may need removal.

The construction of the driveway is usually not within our jurisdiction once passed the Town right-of-way but we urge you to make the driveway accessible to emergency vehicles to include adequate space to turn around.

Once you have completed construction of the access drive you must notify us and we will inspect it for compliance with the application and if correct will issue a Certificate of Compliance (\$50.00 + \$15.00 for recording).

Thank you for your cooperation.