

PENDING APPROVAL

Town of Lincoln, Vermont
Minutes of Select Board Meeting
Lincoln Town Office
February 5, 2019 6:30 p.m.

In attendance: Board Members Ellie Bryant, Paul Forlenza, Oakley Smith, Will Sipsey, Select Board Assistant/Bookkeeper Ann Kensek, Road Foreman Dave Cavoretto. Absent: Bill Finger.

MOTION by Will Sipsey, second by Ellie Bryant, to approve the meeting agenda. VLCT Local Government Day in the Legislature and office IT were added to the agenda.

MOTION PASSED 4-0-1.

MOTION by Will Sipsey, second by Ellie Bryant, to approve minutes of meeting of January 22, 2019, as amended.

MOTION PASSED 4-0-1.

Highway Report:

- Due to running trucks almost every day of the week for the last months, the trucks have required maintenance.
- In the past two days, Dave has filled in potholes on town roads using five tons of cold patch. Eight more tons are required for existing potholes.
- The grader has been in use to push back snowbanks. Wings for the grader arrived today.

MOTION by Paul Forlenza, second by Will Sipsey, to suspend need for authorization of an expense in excess of \$5,000 for the road foreman to have emergency repairs made on vehicles.

MOTION PASSED 4-0-1.

- Paul Forlenza has met with the town attorney and the owner of the sand resource land to explain that the only way to obtain an exemption from Act 250 is for the Town to purchase the 7.82 acres in question. The owner of the land agreed in principle but has not agreed to the purchase.
- A date of February 25 at 6:30 p.m. at the Town Office was agreed for the FY20 budget information meeting.
- Applications for Town Highway Structures and Town Highway Class II Roadway grant programs have been received.
- The fire alarm has gone off in the new Town shed without presence of a fire. The sensors have been deactivated until an evaluation can be conducted.

Citizens concerns and comments: None

Public Safety:

- Law enforcement options to date: Bristol Police @ \$75/hour and Addison County Sheriff @ \$28.50/hour plus \$.54/mile. It was decided to invite the organizations to two separate

47 meetings for information gathering regarding the service level each will provide. Ellie
48 will invite Sheriff Newton to the February 19 Select Board meeting.

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50 Budget and Finance:

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52 Oakley Smith presented check warrants.

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54 MOTION by Oakley Smith, second by Ellie Bryant, to approve Payroll Check Warrant 19/31 in
55 the amount of \$4,447.94. Highlights: Overtime.

56 MOTION PASSED 4-0-1.

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58 MOTION by Oakley Smith, second by Ellie Bryant, to approve Payroll Check Warrant 19/32 in
59 the amount of \$3,803.59. Highlights: Overtime.

60 MOTION PASSED 4-0-1.

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62 MOTION by Oakley Smith, second by Paul Forlenza, to approve Accounts Payable Check
63 Warrant 19/32 in the amount of \$27,419.86. Highlights: Salt purchase, truck repairs.

64 MOTION PASSED 4-0-1.

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66 MOTION by Paul Forlenza, second by Will Sipsey, to go into executive session to discuss a
67 personnel issue.

68 MOTION PASSED 4-0-1.

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70 The Board entered executive session at 7:39 p.m.

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72 The board exited executive session at 8:05 p.m.

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74 No action was taken as a result of executive session.

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76 Continuation of Budget and Finance:

- 77 • Audit reports for FY18 were distributed.
- 78 • A representative from Telling & Hillman will be invited to a meeting to explain the audit
79 report.

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81 Energy and Environment:

- 82 • A citizen request was received asking that the Select Board to compose a letter of support
83 for reconsideration of the recent change of direction regarding power poles and lines in
84 the vicinity of Isham Hollow Road.

85

86 MOTION by Ellie Bryant, second by Will Sipsey, to have the Select Board compose a letter to
87 Waitsfield Champlain Valley Telecom in support of reconsideration of the recent change of
88 direction regarding power poles and lines in the vicinity of Isham Hollow Road.

89 MOTION PASSED 4-0-1.

90

91 Admin Personnel and Training:

- 92 • No Select Board members signed up to attend the February 14 VLCT Local Government

93 Day in the Legislature.

94

95 Facilities and Property:

96 • Clarification was needed about how to proceed with snow and ice falling from the Town
97 Office roof onto the sidewalk.

98 • The parking area needs to be sanded when ice is present.

99 • A concern arose about inadequate backup of data. Suggestion was made to hire RB
100 Technologies to consult on backing up data.

101

102 MOTION by Oakley Smith, second by Will Sipsev to hire RB Technologies to consult on data
103 backup.

104 MOTION PASSED 4-0-1.

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106 Meeting adjourned at 8:30 p.m.

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108 Respectfully submitted,

109 Ellie Bryant

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