

PENDING APPROVAL

The

Town of Lincoln, Vermont  
Minutes of Select Board Meeting  
Lincoln Town Office  
November 20, 2018 6:30 p.m.

In attendance: Bill Finger, Chair; Board Members Ellie Bryant, Paul Forlenza, Will Sipsey, Oakley Smith, Select Board Assistant/Bookkeeper Ann Kensek, Road Foreman Dave Cavoretto. Citizen: Mary Simmons.

Mary Simmons spoke about the Addison Independent that mentioned contracting with the county sheriff and state police about the speeding issue. She expressed concern about having a police presence in the town.

Highway Report:

- Dave Cavoretto met with Abbie Dinwiddie of AC Regional Planning ~~and was notified receipt of to verify that the 2020~~ \$18,000 grant-in-aid with an additional match of \$5,000 from the town could be applied to drainage ~~for~~ work on Colby Hill Road.
- The week of December 12 Dave will meet with Robert Clark of Otter Creek Engineering, Steve Revell, and Chuck Norton regarding the potential Town sand resource.
- Snow and freezing weather have hampered road ~~construction~~ grading. Dave is hoping for a thaw to continue the work.
- The Town ~~is~~ will be looking to hire an experienced machinery equipment operator for the road crew.

MOTION by Oakley Smith, second by Will Sipsey, to move to executive session to discuss a personnel issue.

MOTION PASSED 5-0-0.

The meeting entered executive session at 6:50 p.m.

The meeting exited executive session at 7:27 p.m. No action was taken post-executive session.

- Bill presented suggested changes to Capital Equipment Reserve Fund for 2019 Town Meeting presentation.

MOTION by Paul Forlenza, second by Will Sipsey, to add a new dump truck to the budget to replace the Terrastar truck.

MOTION PASSED 5-0-0.

- Sand Resource Update: Still waiting to hear whether the Town will obtain an Act 250 exemption.
- Because of freezing weather, a yellow line will not be painted on the new Quaker Street

46 paving until spring.

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48 MOTION by Will Sipsey, second by Paul Forlenza, to approve the meeting agenda.

49 MOTION PASSED 5-0-0.

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51 MOTION by Paul Forlenza, second by Oakley Smith, to approve minutes of meeting of  
52 November 13, 2018.

53 MOTION PASSED 5-0-0.

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55 Oakley Smith presented check warrants.

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57 MOTION by Oakley Smith, second by Paul Forlenza, to approve Accounts Payable Warrant  
58 19/21 in the amount of \$54,433.79.

59 MOTION PASSED 5-0-0.

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61 MOTION by Oakley Smith, second by Paul Forlenza, to approve Payroll Check Warrant 19/21  
62 in the amount of \$4,545.84. Highlights: D&F was paid for asphalt and paving.

63 MOTION PASSED 5-0-0.

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65 Lisa Truchon joined the meeting at 7:45 p.m.

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67 Lisa explained R. J. Turner's tax map plan reconciliation and charge of \$2200 for printing maps  
68 and one-time fee of \$700 to review data for map accuracy.

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70 MOTION by Paul Forlenza, second by Oakley Smith, to approve the contract with R. J. Turner  
71 Co. for tax map reconciliation charges.

72 MOTION PASSED 5-0-0.

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74 Budget and Finance:

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- Paul presented a budget [status report for FY 19 Budgetss](#) on target at 33% to date.
  - Paul suggested thinking about annual personnel increases for the next meeting.
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78 Public Safety:

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- Awaiting written estimate from Zachary LaPointe on installation of poles for digital radar  
80 speed signs. Verbal estimate for two poles using screw pile with breakaway bracket is  
81 \$1500.
  - Ellie continues to investigate grants to cover sign and pole purchases.
  - Ellie will set up a January meeting with law enforcement agencies to discuss safety issues  
83 in Lincoln.
  - Alan Kamman of the Mt. Abraham School Counseling Office has suggested changes to  
84 the information sheet for the Burnham Award. Changes have been made.
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87 Energy and Environment:

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- Solid Waste District voted to make an offer to the Town of Ferrisburgh on a 30-acre  
89 piece of property of which four acres can be used for solid waste.
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Sally Ober joined the meeting at 8:15 p.m.

- Since color copies are more expensive than black and white copies, Sally suggested that citizens should be charged more for making color copies.
- Ann will call Kimball's to inquire about their color copy rate.
- The meeting adjourned to the vault so Sally could demonstrate needs for shelving.
- The ~~Town Office budget~~ Town Clerk's Records Restoration Fund will cover the cost of the shelving.

100 MOTION by Paul Forlenza, second by Oakley Smith, to approve pricing options A, B and C (  
101 per Town Clerk Sally Ober's presentation) for shelving in the vault.

102 MOTION PASSED 5-0-0.

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104 Administrative, Personnel and Training:

- Bill presented a potential contract for occupational health and wellness from Doris Raymond, RN, MS, FNPC.

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108 MOTION by Oakley Smith, second by Paul Forlenza, to contract with Doris Raymond to  
109 provide occupational health services.

110 MOTION PASSED 5-0-0.

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112 Meeting adjourned at 8:30 p.m.

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114 Respectfully submitted,

115 Ellie Bryant