

The  
Town of Lincoln, Vermont  
Minutes of Select Board Meeting  
Lincoln Town Office  
October 30, 2018

At 6:00 p.m. the following members of the Burnham Board met: Brian McDonough, Lisa Prescott, David Wetmore, Notetaker Mark Benz, Bill Finger, Ellie Bryant, Paul Forlenza, Will Sipsey, Oakley Smith, and Select Board Assistant/Bookkeeper Ann Kensek.

Regular Select Board meeting convened at 6:30 p.m.

In attendance: Bill Finger, Chair; Board Members Ellie Bryant, Paul Forlenza. Will Sipsey, Oakley Smith, Select Board Assistant/Bookkeeper Ann Kensek, Road Foreman Dave Cavoretto. Citizens.

MOTION by Will Sipsey, second by Paul Forlenza, to approve the meeting agenda. Insulation for town shed was added.

MOTION PASSED as amended 5-0-0.

MOTION by Paul Forlenza, second by Will Sipsey, to approve minutes of meeting of October 16, 2018, as amended.

MOTION PASSED 5-0-0.

Highway Report:

- Bill Finger presented the 2019 approved and 2020 draft Capital Equipment Reserve Fund Plans.
- Dave Cavoretto presented cost comparison for CAT and John Deere Graders. The net with warranty for the Milton CAT 2017 model 12M3AWD is \$250,000 or with add-ons \$277,900 with a \$2,800 reduction for a 7-year or 3000-hour warranty for a grand total of \$275,100. The Nortrax John Deere 2018 model JD772G nets with warranty \$253,937 or \$267,837 with add-ons and no deduction.
- Discussion ensued on pros and cons of each machine.
- New grader purchase: The Town treasurer has obtained rates and info on bank financing. Dave Cavoretto and Bill Finger met with Tim Pudvar from John Deere to get info for comparison with the CAT grader. They had previously met with Jeff Slade to get details on the CAT proposal. The ~~proposed-draft 2020~~ Capital equipment plan ~~will be was~~ extended hypothetically out a few years to discern the impact of this purchase and other anticipated purchases.

MOTION by Will Sipsey, second by Paul Forlenza, to approve the purchase of a Nortrax John Deere 2018 model JD772G grader at a cost of \$267,837 as configured in the grader proposal comparison. [attached and made part of these minutes]

MOTION PASSED 5-0-~~1~~.

Select Board meeting recessed at 7:05 p.m. for a meeting of the Board of Civil Authority.

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Select Board reconvened at 7: p.m.

- 2018 Paving status report - Recent weather has not been favorable for paving. D&F still intends to be in town this week to pave. As cold weather approaches, Gary Dupoise's advice will be considered as to whether paving should move ahead or be delayed until spring 2019.
- General road Maintenance and Schedule
  - East River Road Structure -complete except paving
  - HRRR – punch list still incomplete
  - BBR Cat A Road Erosion Inventory Grant – submitted \$8,000
  - BBR Cat B Ditching, Drainage and Culverts – submitted \$20,000
  - BBR Cat D Large structure > 36” grant – submitted \$60,000
  - Forge Hill Road re-classification – status report – not more than 25% of a town's road can be Class 2. Currently Class 2 roads are at 32.6%. Reclassifying Forge Hill from Class 3 to Class 2 would require reclassifying some roads from Class 2 to Class 3.
  - 2019 DEC Municipal Grant in Aid – location?? Colby Hill? – Approx \$16,000
  - Sand Resource – Update
    - ~~Executive Session (if necessary) – Real estate purchase or lease options –~~
    - Decisions, if any, re: matters discussed in Executive Session Robert Clark, PE of OCE reports that his work is complete as far as possible pending Steve Revell's completion of related environmental work. If he receive's Steve's results before Thanksgiving he should have his report ready for the second Select Board meeting in December.

At 7:00 p.m. the Select Board recessed for a Board of Civil Authority (BCA) meeting to discuss pre-election planning.

At 7:15 p.m. the Select Board meeting reconvened.

There were no citizen concerns and comments at this time.

Budget and Finance:

Oakley Smith presented check warrants.

MOTION by Oakley Smith, second by Ellie Bryant, to approve Accounts Payable Warrant 19/18 in the amount of \$1,058,591.88. Highlights: Includes school district payment of \$984,029.81.

MOTION PASSED 5-0-0.

MOTION by Oakley Smith, second by Bill Finger, to approve Payroll Check Warrant 19/17 in the amount of \$3,764.63 and Payroll Check Warrant 19/18 in the amount of 3,915.62.

MOTION PASSED 5-0-0.

91 ~~MOTION by Ellie Bryant, second by Paul Forlenza, to approve a donation of \$100 to Front~~  
92 ~~Porch Forum's supporting member campaign to come out of Select Board miscellaneous~~  
93 ~~category. Discussion: Noble causes may request contributions in the future. This is a small cost~~  
94 ~~for a good advertising medium to post notices of town events, road closures, etc.~~  
95 ~~MOTION PASSED 4-0-1. [N.B. This motion passed on 10/16/18.]~~

- Ann Kensek reported on general and highway fund budget for FY19.

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99 Public Safety:

- Radar speed signs have been ordered from Traffic Logix.
- Posts can be ordered from F.R. Lafayette Builders in Essex Junction at the following costs: Foundations @ \$1475 each installed; posts @ \$8.05/lb \$1713.04. Total for two 4" round 14' posts installed: \$4663.04.
- Poles should be installed on relatively flat surfaces and locations need to be determined.
- Ellie has contacted Jim Baraw of the Governor's Highway Safety Commission to discuss a possible grant to apply to the project.
- ~~Will Sipsey stated that an abandoned house on South Lincoln Road located on town property is in disrepair and should be condemned. He will reach out to attorney Benjamin Putnam about the process of condemning the house. [N.B. This issue was raised at the 10/16/18 meeting.]~~

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111 There were no scheduled items for Energy and Environment.

112 There were no scheduled items for Administrative, Personnel and Training.

113 There were no scheduled items for Facilities and Property.

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115 Oakley Smith explained complications in the fire alarm system at the town garage that were  
116 caused by recent installation of insulation there. There was a cost to repair the damage. \$1,000  
117 has been withheld from the contractor's final bill. The issue needs to be settled. The contractor  
118 has proposed splitting the cost 50/50.

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120 Motion by Paul Forlenza, second by Oakley Smith to pay 50% of the final cost of damage  
121 determined.

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123 Motion passed 5-0-0

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127 Meeting adjourned at 9:05 p.m.

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129 Respectfully submitted,  
130 Ellie Bryant

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132 Clarifications added by Bill Finger 10/31/18 subject to Select Board approval on 11/13/18.  
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