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3 Town of Lincoln, Vermont
4 Minutes of Select Board Meeting
5 Lincoln Town Office
6 September 18, 2018 7:00 p.m.
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8 In attendance: Bill Finger, Chair; Board Members Ellie Bryant, Paul Forlenza, Oakley Smith,
9 Will Sipse (Arr. Approx. 7:05 PM). Select Board Assistant/Bookkeeper Ann Kensek, Road
10 Foreman Dave Cavoretto. Citizens James Cornett, Brett Kirchoff.

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12 MOTION by Bill Finger, second by Paul Forlenza, to approve the meeting agenda. Disposal of
13 old copier was added.

14 MOTION PASSED as amended 4-0-1 (Will Sipse absent).
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16 Approval of minutes of meeting of September 4 and special meeting of September 13, 2018, was
17 postponed until the October 2 meeting.
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19 Citizen concerns:

- 20 • In preparation for putting in underground power to his house on Orchard Road South,
21 Brett Kirchoff requested information about any forthcoming plans the Town has to work
22 on the class 4 road. He was advised that if the power lines are buried at least 25 feet from
23 the center line of the road, the power will not affect work on the road. GMP instructed
24 Mr. Kirchoff that they would have to bury power lines across Christie Sumner's property
25 to reach his property. An easement will have to be obtained to cross private property. Mr.
26 Kirchoff has not yet discussed the power plan with MsMs. Sumner. The Select Board
27 anticipated no forthcoming work on Orchard Road South and had no objection to Mr.
28 Kirchoff moving ahead with his plans to supply power to his house.
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- 30 • James Cornett, resident of Downingsville Road, presented what he believes are zoning
31 and conditional use violations at Sun Ray Peace Village regarding inadequately
32 constructed parking areas that create water runoff onto Mr. Cornett's property, large
33 number of automobiles parking in designated areas, traffic flow and speeding, lighting,
34 and a tree fence planted with immature trees. He also raised issues of drug and alcohol
35 use and loud music on the Peace Village property when the property is unoccupied. Mr.
36 Cornett was asked to compose a unified document listing what he believes are specific
37 violations of permits granted the Peace Village and present the list to the Select Board at
38 a later meeting.
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40 Dave Cavoretto gave the highway report:

- 41 • Dave met with Linda Blasch and Bill Finger to go over BBR grants.
42 • Cost of working time for Chris Acker's road work is estimated at \$20,000 and \$23,000.
43 • Mr. Acker's company has another day of work to remove a boulder in order to finish his
44 contract.
45 • Parent Construction has started work on the box culvert structure ~~box culvert~~ by the pallet
46 mill.

- 47 • Bomagging in preparation for repaving will begin on Quaker Street next week.
- 48 • The bomagged asphalt will be recycled at Heffernan's and will be used for road
- 49 shoulders.
- 50 • Dave is coordinating with Parent Construction and D&F Paving to schedule paving.
- 51 • Asphalt will be used to extend pavement on lower Elder Hill.
- 52 • Winter sand is in place and ready for inclement weather.
- 53 • Because of dry weather, Dave has had to use chloride when grading gravel roads, and
- 54 currently the supply has been depleted.
- 55 • The charge from Fresh Coat Asphalt Services for two days of sealing pavement cracks is
- 56 \$7200.
- 57 • Crosswalk at the school has not been completed as contracted with the State. Fresh Coat
- 58 Asphalt Services will-can complete the crosswalk at a cost of \$350, and bill ~~to-will~~ be
- 59 sent to the State if it is not completed in a timely fashion by the HRRR contractor-
- 60 • Mowing contractor Kevin Bagley will begin roadside mowing next week.
- 61 • New road signs have been put in place and more signs are on order.
- 62 • New Cat grader arrives Monday for demo and comparison with a view to purchase a new
- 63 Cat or John Deere grader in the spring.
- 64 • The alarm has been going off in the town garage when insulation is being installed.
- 65 Oakley Smith will investigate.
- 66 • Motion detectors installed in other town garages have caused problems by shutting off
- 67 lights when men are working on a truck. It was suggested that motion detectors not be
- 68 installed in the town garage for that reason.

69
70 MOTION by Oakley Smith, second by Paul Forlenza, that improved-LED lighting be added to

71 the list of improvements to the town garage at an additional expense of \$1600.

72 MOTION PASSED 5-0-0.

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74 Highway report continued:

- 75 • Avery Smith has expressed interest in purchasing the town's storage container at an
- 76 undetermined amount.
- 77 • A 12-foot York rake and chipper are no longer being used and may be sold.
- 78 • Dave is ordering new tires for the trucks.
- 79 • The grader will be serviced on Wednesday and all vehicles inspected.
- 80 • Dave has ordered heavy duty black paint to repair worn areas on truck bodies.
- 81 • Dave has spoken with Josh Otey about complaints regarding speeding on local roads.
- 82 • Bill presented a table of FY19 expenditures for highway materials.
- 83 • BBR Category A road erosion inventory documented 599 Town connected segments that
- 84 run into the rivers, a larger number than that of surrounding towns.
- 85 • A BBR Category D structure grant application will cover cost of replacing a large culvert
- 86 between Brian McDonough's and by Floyd Betty Hall's driveway.
- 87 • Regarding road foreman and road crew payroll burden rates, including wages, VMERS,
- 88 FICA, medi, workers comp, unemployment, health care, sick/vacation/holiday leave, and
- 89 uniforms amounts to \$29.74 apiece/hour for road crew and \$39.42/hour for road foreman.

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91 MOTION by Paul Forlenza, second by Oakley Smith, to approve road crew and foreman payroll

92 +benefits numbers as discussed.

93 MOTION PASSED 5-0-0.

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95 Highway report continued:

- 96 • Bill Finger presented a table of equipment rates that do not include the operator.
- 97 Excavator rate is \$75/hour and dump truck \$50/hour.

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99 MOTION Paul Forlenza, second by Will Sipsey, to approve equipment rates as discussed.

100 MOTION PASSED 5-0-0.

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102 Highway report continued:

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- 104 • Paul and Will met with Benj Putnam Monday morning to gather information on Act 250
- 105 requirements regarding the sand resource project.

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- 107 • If the town follows the procurement policy, approved contractors can be put on retainer
- 108 rather than putting contracts out to bid.

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110 Oakley Smith presented check warrants.

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112 MOTION by Oakley Smith, second by Ellie Bryant, to approve Payroll Check Warrant 19/11 in

113 the amount of \$3946.806 and Payroll Check Warrant 19/12 in the amount of \$4115.17.

114 MOTION PASSED 5-0-0.

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116 MOTION by Oakley Smith, second by Ellie Bryant, to approve Accounts Payable Warrant 19/12

117 in the amount of \$26,991.38. Highlights: Paid Lincoln Applied Geology for Natural Resource

118 Procurement test at \$1245, purchased sand, health insurance costs.

119 MOTION PASSED 5-0-0.

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121 Budget and Finance report will be presented at the October 2 meeting.

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123 Public Safety:

- 124 • Dates are set for October 2 at Lincoln Community School and the evening of October 4
- 125 for at Burnham Hall for Community Safety and Substance Use and Prevention events.
- 126 Agendas for the presentations are being developed.
- 127 • Regarding speed limit enforcement on Quaker Street and Downingsville Road, a contract
- 128 may be needed with State Police to enforce speed limits. Ellie will inquire about getting
- 129 state police to patrol in Lincoln and will approach the sheriff's department after the
- 130 election. Ellie also will check into purchasing electronic speed monitors at a cost of
- 131 \$4000 each- vendors and prices for radar-based speed monitor signs. Existing sign and
- 132 installation on East River Road cost approx. \$4,000 3-4 years ago.
- 133 • The Addison County Chamber of Commerce has requested to attend a Select Board
- 134 meeting. The past judgment of the Board was that the membership fee is not worth the
- 135 benefit to the town of Lincoln. This item remains open for discussion

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137 Energy and Environment: No scheduled items.

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Facilities and Property: No scheduled items.

MOTION by Paul Forlenza, second by Will Sipse, to go into executive session to discuss the potential of a real estate purchase or lease.

MOTION PASSED 5-0-0.

The Select Board entered executive session at 9:15 p.m.

The Select Board rejoined regular session at 9:40 p.m. No decisions were made as a result of executive session.

Meeting adjourned at 9:45 p.m.

Respectfully submitted,
Ellie Bryant

Suggested additions and clarifications shown in underlined red by Bill Finger.

THIS DRAFT WILL BE CONSIDERED FOR APPROVAL on October 2, 2018.