

1 D R A F T

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3 Town of Lincoln, Vermont
4 Minutes of Select Board Meeting
5 Lincoln Town Office
6 August 21, 2018 7:00 p.m.
7

8 In attendance: Bill Finger, Chair; Board Members Paul Forlenza, Will Sipse, Oakley Smith;
9 Select Board Assistant Bookkeeper Ann Kensek, Notetaker Ellie Bryant. Citizens Roger
10 (Whitey) Mayo, Jeff Cousino.

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12 MOTION by Bill Finger, second by Paul Forlenza, to approve the meeting agenda. Roger
13 “Whitey” Mayo requested to be on the agenda under citizen concerns regarding a setback issue.
14 MOTION PASSED as amended 3-0-1 (Oakley Smith not yet in attendance).
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16 MOTION by Will Sipse, second by Paul Forlenza, to approve minutes of meeting of August 7,
17 2018, as amended and clarified.
18 MOTION PASSED 3-0-1 (Oakley Smith not yet in attendance).
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20 Citizen concerns:

- 21 • Mr. Mayo proposed building a shelter for his automobile that would allow 35 feet
22 clearance to the center of Robinson Road, a distance which does not meet zoning
23 regulations. Mr. Mayo will need to request a waiver ~~for~~for the dimensional requirements
24 for his shelter from the zoning board.
25 • Jeff Cousino of the Lincoln Volunteer Fire Department proposed installing three dry
26 hydrants for water access. A dry hydrant uses water from an existing water source such as
27 a river or pond. For the dry hydrant to be placed by Burnham Hall, a weir would have to
28 be established in the river to deepen the water source for the hydrant. Mr. Cousino
29 requested the assistance of Dave Cavoretto and the road crew in building the weir. Mr.
30 Cousino also proposed dry hydrants at Grimes Road and Hall Road. The cost of installing
31 the dry hydrants, at approximately \$2,000 each, will come out of the LVFD budget.
32

33 MOTION by Oakley Smith, second by Will Sipse, to approve use of Town highway equipment
34 and road crew time to assist in the establishment of a weir to supply water for a dry hydrant by
35 Burnham Hall.
36 MOTION PASSED 4-0-0.
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38 In Dave Cavoretto’s absence, Bill Finger gave the highway report:

- 39 • General road maintenance is being handled by the road crew.
40 • Zonar is a tracking technology that uses data generated by engines and onboard sources
41 such as GPS systems and is designed to improve driver safety and decrease operating
42 costs. An annual Zonar contract is \$12/month per vehicle.
43

44 MOTION by Paul Forlenza, second by Will Sipse, to approve the one-year contract with Zonar
45 for one Town truck at \$12 per month.
46 MOTION PASSED 4-0-0.

- 47
- 48 • The State Act 250 coordinator has not yet responded to the inquiry regarding
- 49 development of the sand resource off Lincoln Gap Road. It was decided that Steve Revell
- 50 should go forward with his study of the site.
- 51 • Quaker Street pavement improvement project – Bomagging will begin when Dave
- 52 returns from vacation.
- 53 • The grant agreement has not yet been received for East River Road structure grant.
- 54 • Lincoln Gap Road paving has been completed on the Warren side. Shoulder work will be
- 55 done on Thursday. A date has not been set for shoulder work on the Lincoln side.
- 56 • Regarding the HRRR grant, the crosswalk needs work at both ends as well as other minor
- 57 fix-ups.
- 58

59 Budget and finance report presented by Ann Kensek and Paul Forlenza:

- 60 • FY19 budget status for 1st period shows little difference from the same period of FY18.
- 61

62 Oakley Smith presented check warrants.

63

64 MOTION by Oakley Smith, second by Paul Forlenza, to approve Payroll Check Warrant 19/7 in

65 the amount of \$3,992.58 and Payroll Check Warrant 19/8 in the amount of \$4,000.29.

66 MOTION PASSED 4-0-0.

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68 MOTION by Oakley Smith, second by Paul Forlenza, to approve Accounts Payable Warrant

69 19/8 in the amount of \$15,960.72. Highlights: Election workers paid, gravel purchased,

70 Jackman's propane pre-buy, \$210 to Matt Atkins for brush hogging the landfill.

71 MOTION PASSED 4-0-0.

72

73 MOTION by Paul Forlenza, second by Oakley Smith, to approve and sign contract with Telling

74 & Hillman for professional audit services for FY18.

75 MOTION PASSED 4-0-0.

76

- 77 • Preliminary discussion of the March 2018 town meeting regarding FY20 financial items,
- 78 paving expenses, bridge bond, and capital planning.
- 79

80 Public Safety:

- 81 • Tina Scharf will attend the next meeting along with Nate Reynolds to present draft of an
- 82 animal control ordinance.
- 83

84 Energy and Environment: No items scheduled.

85

86 Administrative, personal and training:

- 87 • VLCT annual meeting is scheduled for October 3. Paul Forlenza was unanimously
- 88 approved to be the delegate for the meeting.
- 89 • There were no applicants for the Select Board vacancy.
- 90

91 MOTION by Paul Forlenza, second by Oakley Smith, to appoint Ellie Bryant to fill the position

92 vacated by James Needham until the next election, effective immediately.

93 MOTION PASSED 4-0-0.

94

95 Facilities and Property:

- 96 • Burnham Hall—HC accessibility grant is in process.
- 97 • Town garage—no new information on insulation.

98

99 Administration, personnel and training:

- 100 • On October 1, the Vermont Council on Rural Development will hold “Making it Happen”
101 Local leadership for the future of Vermont communities at Castleton University. Paul
102 Forlenza will attend.
- 103 • Ellie suggested holding a Lincoln public safety and law enforcement community
104 education event, similar to one held last spring in Brookfield, to include a presentation for
105 young Lincolmites on LEAD (Law Enforcement Against Drugs). She will coordinate the
106 event.
- 107 • Peter Newton who is running for sheriff is interested in speaking to the Select Board at
108 the October 2 meeting about what the county sheriff’s office can do for residents of the
109 Town of Lincoln.

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111 Meeting adjourned at 8:40 p.m.

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113 Respectfully submitted,

114 Ellie Bryant