

1 Town of Lincoln, Vermont
2 Minutes of Select Board Meeting
3 Lincoln Town Office
4 March 7, 2018 7:00 p.m.
5

6 In attendance: Bill Finger, Chair; Board Members Paul Forlenza, Oakley Smith;
7 Bookkeeper/Admin Ann Kensek. Absent: James Needham, Will Sipsey.
8

9 Annual Select Board organization:

- 10 • Bill Finger was nominated to be Select Board Chair.
- 11 • Paul Forlenza was nominated to be vice-chair.
- 12 • Ann Kensek was nominated to be clerk.
- 13 • Ellie Bryant was nominated to be minute taker.

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15 MOTION by Paul Forlenza, second by Bill Finger, to approve all nominations.
16 MOTION PASSED 3-0-2.
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18 Assignments of areas of responsibility:

- 19 • Budget/Finance—Paul Forlenza working with Ann Kensek
- 20 • Highways—Will Sipsey
- 21 • Personnel & Administration—Bill Finger
- 22 • Energy & Environment—Oakley Smith
- 23 • Facilities & Property—ad hoc as needed
- 24 • Public Safety—James Needham

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26 MOTION by Paul Forlenza, second by Oakley Smith, to designate *Addison Independent* as
27 newspaper of record.

28 Regular meeting time was set at 7:00 PM on the 1st and 3rd Tuesdays of every month with
29 additional time to be scheduled if necessary.
30

31 Agenda adjustments include changing date of special meeting to Monday, March 12, from 3:00
32 to 6:00 p.m. Adjustments were approved.
33

34 MOTION by Paul Forlenza, second by Bill Finger, to approve minutes of meeting 2/20/18.
35 MOTION PASSED 3-0-2.
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37 MOTION BY Oakley Smith, second by Paul Forlenza, to affirm 2/22 approval of Vermont
38 Department of Liquor Control Request to Cater Malt, Vinous, and/or Spiritual Liquors by
39 Licensee Hatch 31, LLC for a fundraiser at Burnham Hall held on March 2, 2018, from 7:00 to
40 11:00 p.m.

41 MOTION PASSED 3-0-2.
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43 MOTION by Oakley Smith, second by Paul Forlenza, to accept the Lincoln Gap Road Winter
44 Access Study.

45 MOTION PASSED 3-0-2.

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47 In Dave Cavoretto's absence, there was no highway report.

48
49 Bill Finger reported that Cindy Jones of Warren called to say they were tired of getting
50 complaints about Lincoln Gap Road and will replace culverts and drainage from Warren to the
51 town line at a cost of \$85,000, leaving a 1,500-foot gap between the town line and the end of the
52 most recent paving project on the Lincoln side.

- 53 • It was suggested that the 1,500-feet of road be given to the town of Warren.
- 54 • It was stated that the legislature would have to approve the allocation of road to Warren.
- 55 • Congressional Delegation will be appealed to for funds to offset Lincoln's length of the
56 Gap Road at an estimated cost of \$85,000.

57
58 Oakley Smith presented check warrants:

59
60 MOTION by Oakley Smith, second by Paul Forlenza, to approve Accounts Payable Check
61 Warrant 18/36 in the amount of \$25,682.23. Highlights: Winter sand purchase and hauling
62 amounted to approximately \$4,000; Champlain Valley Plumbing & Heating repaired a foul water
63 odor; truck repairs; Masterson Excavation was paid for an old invoice.

64 MOTION PASSED 3-0-2.

65
66 MOTION by Oakley Smith, second by Paul Forlenza, to approve Payroll Check Warrant 18/35
67 in the amount of \$4,064.74 and Payroll Check Warrant 18/36 in the amount of \$8,416.91.

68 Highlights: Select Board members were paid their annual salary; more overtime than usual.

69 MOTION PASSED 3-0-2.

70
71 Ann Kensek presented the budget status report:

- 72 • Under public safety, dog warden and census salary amounts to two years of salary for
73 Nate Reynolds.
- 74 • With a 10.84% increase, repair expenses for the Terrastar truck is over budget, including
75 expenses for parts, welding, brakes, etc.
- 76 • The total for equipment maintenance is on target.
- 77 • Garage supplies under Town Garage increased substantially for parts, Martin's Hardware,
78 and Vermont Welding.
- 79 • Overall, many of the line items are under budget.
- 80 • Equipment purchase of \$106,000 is included under capital expense.
- 81 • Currently the town is at 67% of budget for the Highway Department.

82
83 Town Meeting Recap:

- 84 • Oakley and Paul were congratulated on their presentations at Town Meeting.
- 85 • A citizen complained about the expense of a new grader.
- 86 • It was noted that Bristol's grader is old and worn.
- 87 • It was suggested that Dave Antone be asked to evaluate the condition of the current
88 grader. Bill Finger will contact Dave Antone.
- 89 • The purpose of the capital equipment fund is to ensure that amounts remain relatively
90 constant from year to year.

- 91 • Ann Kensek expressed appreciation for support of Select Board members.
92 • Next year the Town Report may not include the professional auditor's report. It can be
93 made available on demand or on the town web-site.

94

95 Snow and ice slide off the town office directly onto the walkway creating a danger for
96 pedestrians. Ice guard bars need to be installed on the southwest quadrant of the roof to reduce
97 the danger. Oakley Smith will contact Jason Leonard to give a price on fixing the problem.

98

99 Meeting adjourned at 8:17 p.m.

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101 Respectfully submitted,

102 Ellie Bryant