

1 Town of Lincoln, Vermont
2 Select Board Meeting Minutes
3 Lincoln Town Office
4 July 11, 2017, 7:00 p.m.
5

6 In attendance: Bill Finger, Chair, Paul Forlenza, Oakley Smith, Will Sipse, David Cavoretto,
7 Tim Thompson, Sally Laframboise, Tom Estey. Absent: James Needham.
8

9 No adjustments were made to the agenda. Paul Forlenza requested executive session at the end of
10 the meeting.
11

12 MOTION by Bill Finger, second by Paul Forlenza, to approve meeting agenda. MOTION
13 PASSED 4-0-1.
14

15 Minutes of June 20 meeting were corrected to indicate that it was not a “special” meeting.
16

17 MOTION by Paul Forlenza, second by Will Sipse, to approve minutes of meeting of June 20 as
18 amended. MOTION PASSED 4-0-1.
19

20 Class 4 road upgrade request by Marilyn Richardson has been postponed.
21

22 Oakley Smith reported on the Old Town Shed. Plans have been submitted, and he is awaiting
23 price quotations. There currently is power in the building which may present a safety issue.
24 Power may need to be disconnected. A contractor will supply temporary power. The contractor
25 should carry a liability policy for construction work.
26

27 Paul Forlenza presented end-of-year 2017 budget report. A detailed budget summary is attached.
28 Discussion followed about revenue versus expenditures in determining estimates for FY 2018.
29 It was suggested that Lisa Truchon be invited to the next meeting to give a financial report.
30

31 Paul Forlenza offered to present warrants. Sally Laframboise reported that payroll has been
32 completed.
33

34 MOTION by Paul Forlenza, second by Oakley Smith, that check warrant 17/52 in the amount of
35 \$3,810.63 and check warrant 18/01 in the amount of \$4,052.16 be approved. MOTION PASSED
36 4-0-1.
37

38 MOTION by Paul Forlenza, second by Will Sipse, that payroll check warrant 18/02 in the
39 amount of \$3,727.83 be approved. MOTION PASSED 4-0-1.
40

41 MOTION by Paul Forlenza, second by Will Sipse, to approve check warrant 17/52 in the
42 amount of \$19,282.15. MOTION PASSED 4-0-1.
43

44 MOTION by Paul Forlenza, second by Will Sipse, to approve check warrant 18/02 for accounts
45 payable in the amount of \$30,102.49. Highlights: Addison County Regional Planning
46 Commission assessment in the amount of \$1,564; fuel \$3,300; yearly fee for sidekick package

47 \$1,250; annual assessment fee for county of Addison \$6,307; Heffernon payment \$3,800; annual
 48 support agreement with Nemrc of \$1,377; disaster recovery fee of \$580; Sargent Tree Service
 49 \$1,710 for work on French Settlement Road; Viking Cives to relocate truck tail lights \$3200.
 50 MOTION PASSED 4-0-1.

51

52 Tom Estey represented Starksboro in a discussion of collaboration with neighboring towns for
 53 road maintenance and use of equipment.

- 54 • Starksboro cooperates with Hinesburg, Charlotte, Vergennes, Panton, Addison, Bridport,
 55 Cornwall, Ferrisburgh, Monkton, Bristol, Rochester, Orwell, Sudbury, Huntington, and
 56 Middlebury.
- 57 • There is no record-keeping and no money exchange for assistance between towns. Help is
 58 offered when needed, especially when natural disasters occur.
- 59 • The road foreman usually acts without consulting the Select Board unless the need of a
 60 specific town is extreme.
- 61 • No resolutions were made to join the cooperative group.
- 62 • Tom Estey exited the meeting at 8:15 p.m.

63

64 Dave Cavoretto presented the road crew report.

- 65 • Avery Smith has completed work on the South Lincoln project, but signpost needs to be
 66 installed.
- 67 • A headwall and culvert will be installed by the school.
- 68 • Work by Dave Antone of Municipal Public Works Consulting is going well on Acker's
 69 project.
- 70 • West Hill should be open by Thursday and York Hill by Friday.
- 71 • The crew will be looking at drainage issues on Gove Hill before the road is overlaid. The
 72 crew will put gravel on Gove Hill starting Wednesday before D&F paves.
- 73 • After paving, the excavator will be moved for work on East River Road.
- 74 • The road crew has been chasing road washouts from heavy rains.
- 75 • Lines eventually need to be painted on new blacktop.
- 76 • High risk rural road signs should be placed, including crosswalk markings.
- 77 • The bale mulcher and trailer have been purchased and will be brought to a meeting to
 78 show the Select Board.
- 79 • Bales of hay and seed need to be purchased for the mulcher. Sally made a note.
- 80 • Tim Thompson presented an estimate from Milton Cat for a frontend loader at \$188,900
 81 with a \$39,000 trade-in on the currently owned front-end loader. Paul indicated that
 82 \$150,000 is in the budget for equipment purchase. A quote has been requested from John
 83 Deere but no response has been received. Tim suggested looking for a used loader in the
 84 spring.

85

86 Tim Thompson, Dave Cavoretto, and Sally Laframboise exited the meeting at 8:39 p.m.

87

88 MOTION by Paul Forlenza, second by Oakley Smith to accept Melita Bass's resignation
 89 from the Planning Commission with thanks. MOTION PASSED 4-0-1.

90

91 MOTION by Paul Forlenza, second by Will Sipsey, to accept Dave Harrison's resignation as
92 Lister with thanks. MOTION PASSED 4-0-1.

93

94 Discussion followed about a replacement for Dave Harrison as Lister.

95

96 No progress has been made on computer network and security.

97

98 There has been an increase in participation of food scrap composting.

99

100 MOTION by Paul Forlenza, second by Will Sipsey for Executive session for the purpose of
101 discussing personnel matters. MOTION PASSED 4-0-1.

102

103 The Select Board exited for executive session at 9:20 p.m.

104

105 MOTION by Will Sipsey, second by Oakley Smith, to convene an emergency select board
106 meeting at 5:00 p.m. on Wednesday, July 12, 2017, to discuss an urgent personnel matter.
107 MOTION PASSED 4-0-1.

108

109 Meeting adjourned at 9:23 p.m.

110

111 Respectfully submitted,

112 Ellie Bryant