

1 Town of Lincoln, Vermont
2 Special Select Board Meeting Minutes
3 Lincoln Town Office
4 June 20, 2017, 7:00 p.m.
5

6 In attendance: Bill Finger, Chair, James Needham, Oakley Smith, Paul Forlenza, Will Sipsey,
7 David Cavoretto, Sally Laframboise, Marilyn Richardson
8

9 No adjustments were made to the agenda.
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11 MOTION by Bill Finger, second by Paul Forlenza, to approve meeting agenda. MOTION
12 PASSED 5-0.
13

14 Bill Finger and James Needham made corrections to minutes of June 8 meeting and suggestions
15 for current minutes.
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17 MOTION by Will Sipsey, second by Paul Forlenza, to approve minutes of meeting of June 8 as
18 amended. MOTION PASSED 5-0.
19

20 Marilyn Richardson requested that 700 linear feet by her property on French Settlement Road be
21 upgraded from class 4 and widened to 12 feet. There was concern that silt and stormwater runoff
22 from an improved road would filter into the small stream that parallels the road. A legal
23 agreement between the town and the property owner would require specifying who would
24 maintain the upgraded road. A request was made that Josh Masterson provide a site plan for the
25 proposed road. Mrs. Richardson requested to be notified of the next meeting.
26

27 Oakley Smith has met with Avery Smith regarding improvements to the old town shed. He will
28 pursue lighting and site visits with contractors.
29

30 Highway Report by Dave Cavoretto:

- 31 • Started ditching on York Hill this week and fixed washouts from last week's storm. The
32 plan is to complete ditching on York Hill and on Gove Hill Road so Gove Hill will be
33 ready for paving. Chris Acker has been contacted to finish the gravel base.
- 34 • Made a suggestion was made to join with other towns for major road projects so that
35 when equipment breaks down, another town can be called for temporary replacement.
36 Clarification was made that emergencies are covered in the town emergency management
37 plan. It was stated that liabilities for equipment damage need to be considered. It was
38 suggested to invite representatives from neighboring towns to speak to the Select Board
39 about collaboration for road repairs.
- 40 • Street sweeping is completed. Kevin Bagley is scheduled to mow July 1. Weeds need to
41 be cut on Forge Hill Road for improved visibility.
- 42 • Presented bids on a mulcher/bale chopper purchase, each in the \$8,500 range. A sawmill
43 trailer for transporting hay with a 1,500-pound capacity was estimated at \$700-\$1000.
44 Twenty bales of hay are needed to mulch a quarter mile of road.

- 45 • Paul Forlenza indicated that funds are in the budget to cover bale chopper purchase.
 46 Oakley Smith expressed concern about warranty on new equipment. Kohler and Turf
 47 Master were indicated as reliable machines. Discussion followed about gasoline sources.
 48 • Paul Forlenza stated that to date \$882,645 has been spent on highway expenses, while
 49 \$978,445 is budgeted, or 90% of the projected budget has been spent, allowing for the
 50 expense of bale chopper and trailer purchases.

51 .
 52 MOTION made by Paul Forlenza, seconded by Will Sipsey, to purchase a bale chopper for
 53 \$8,500. MOTION PASSED 5-0.

54
 55 MOTION made by Will Sipsey, seconded by Paul Forlenza, to spend a maximum of \$3,000 on a
 56 trailer. MOTION PASSED 5-0.

57
 58 Dave Cavoretto stated that there are no equipment issues at the present time. He left the meeting
 59 at 8:15 p.m.

60
 61 Budget and Finance:

- 62 • Paul Forlenza presented the General Fund Year-To-Date Expenditures for FY2017 and
 63 indicated that the town is at 91% of budget.
 64 • Discussion about elements of the budget followed, including revenue, appropriations, and
 65 surplus.
 66 • Sally Laframboise will determine breakdown of highway items in the budget, allocating
 67 specific costs for each item.

68
 69 Planning Commission:

- 70 • Melita Bass has requested to resign from the commission and will be asked to submit a
 71 written resignation.

72
 73 RB Technologies in East Montpelier will be contacted regarding computer office network and
 74 security.

75
 76 It was suggested that a letter be written to Tina Scharf recognizing her work in organizing
 77 eradication of invasive plants.

78
 79 Paul Forlenza suggested meeting on the second and fourth Tuesdays of July due to national
 80 holiday on July 4.

81
 82 MOTION made by Bill Finger, seconded by Paul Forlenza, to meet July 11 and July 25.
 83 MOTION PASSED 5-0.

84
 85 MOTION by James Needham, seconded by Paul Forlenza, for accounts payable check warrants
 86 in the following amounts:

87 17/51 \$39,380.10 Highlight: Excavator payment \$2,200

88 17/51DP \$2,969.01

89 MOTION PASSED 5-0.

90

91 MOTION by James Needham, seconded by Paul Forlenza, for payroll warrants in the following
92 amounts:

93 17/50 \$3,472.20 Highlight: Overtime hours.

94 17/51 \$4,445.58 Highlight: Nancy Stevens was paid for collecting overdue taxes.

95 MOTION PASSED 5-0.

96

97 Paul Forlenza volunteered to report once a month on regional planning commission meetings.

98

99 The Select Board entered executive session at 9:08 p.m.

100

101 There were no decisions made or action taken on the matter discussed in executive session.

102

103 Exited executive session and meeting adjourned at 9:35 p.m.

104

105 Respectfully submitted,

106 Ellie Bryant