

Town of Lincoln, Vermont
Special Select Board Meeting Minutes
Lincoln Town Office
June 8, 2017, 7:00 p.m.

In attendance: Bill Finger, Chair, Paul Forlenza, James Needham, Will Sipsey, Oakley Smith, David Cavoretto, Tim Thompson

MOTION by Paul Forlenza, second by Bill Finger, to approve meeting agenda. MOTION PASSED 5-0.

MOTION by Will Sipsey, second by Paul Forlenza, to approve minutes of meetings of May 16. MOTION PASSED 5-0.

MOTION by Paul Forlenza, second by Will Sipsey, to approve minutes of meetings of May 30. MOTION PASSED 5-0.

Discussion of road projects.

- Lower Gove Hill paving carryover from 2016. Gravel needs to be laid before paving can be done. Paving will happen at an undetermined future date when the paver notifies the road crew. It was suggested that David Cavoretto call D&F, Inc., to notify them when the road will be ready to be paved. The June 20 meeting will convene at 6:00 p.m. so Select Board may visit the site for inspection.
- York Hill ditching is ongoing but not finished.
- West Hill ditching is underway.
- Quaker Street ditching to Zeno has been completed.
- French Settlement ditching has begun but trees need to be cut before continuing.
- South Lincoln Road cobble bridge repair cost has not been determined, but ceiling is set at \$10,000. Signage was suggested as an alternative to guardrails.

MOTION by Will Sipsey, second by Paul Forlenza, to award South Lincoln bridge contract to Avery Smith. MOTION PASSED 5-0.

- Ditching Page Hill to Grimes Road is underway.
- Trimming and brush cutting along roadways is ongoing.
- Ditching at Green Road and Robinson Road has not been completed.
- Plow runarounds have not been widened or repaired.

Discussion ensued about the number of secondary roads that need repair from winter wear. It was stated that funding is available for through roads but not for smaller dead end roads.

- On Colby Hill gravel needs to be added to bring the road to a higher elevation than the stone and is high priority.
- Duclos Road repair is nearly complete.

- 45 ▪ Considering York, Cobb, West Hill and Green Roads, it was suggested that in the fall a
- 46 machine be rented with a hammer to break up boulders in the culverts in order to
- 47 facilitate water movement.
- 48 ▪ Paving of the Gap Road will depend on possible funding.
- 49 ▪ A discussion about repaving lower Quaker Street, including Creamery Street, was
- 50 deferred until next year.
- 51 ▪ It was suggested that River Road be ditched and overlaid between Truchon and Garland
- 52 bridges in order to prevent further erosion. D&F estimated the cost at about \$40,000.

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54 MOTION by Paul Forlenza, second by Will Sipsey, to ditch and overlay River Road from
55 Garland Bridge to Truchon Bridge. MOTION PASSED 5-0.

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- 57 ▪ A failing culvert on Ripton Road is a priority.
- 58 ▪ Permission has been given by property owner on Cobb Hill Road for ditching.
- 59 ▪ River Road from Truchon Bridge to the church requires replacing the sub-surface. The
- 60 options are seeking grant money or repairing existing structures. A question was raised
- 61 about possible violation of Agency of Transportation Act 46 directing towns to maintain
- 62 their roadways. The repair was tabled until three or four years in the future.
- 63 ▪ Quaker Street culverts from Floyd Hall property to Elder Hill need cleaning out. The
- 64 project was put on the schedule for the road crew.
- 65 ▪ Replacing culvert markers that have been damaged by traffic was put on the schedule for
- 66 the road crew.
- 67 ▪ Trees growing in the road on Isham Hollow and York Hill Roads need to be cut.
- 68 ▪ Pictures and video of excavation under Beaver Meadow Bridge were shown
- 69 demonstrating progress of shoring up riverbanks. The project is completed and the
- 70 ground seeded and hayed.
- 71 ▪ On Atkins Road a stone retaining wall that supports the road needs to be stabilized. Only
- 72 part of the wall requires rebuilding, and the road will need to be closed for the repair.
- 73 David Cavoretto estimated the cost at \$1,200.
- 74 ▪ Major stabilization is required for a sliding bank on the north side of West River Road
- 75 just east of Forge Hill Road. Suggestions were made for possible cribbing, metal barriers,
- 76 or under-draining Forge Hill Road, which may be eligible for funding.
- 77 ▪ Bill Finger summarized the highest priority projects as Colby Hill, River Road, Quaker
- 78 Street, South Lincoln Road, Atkins Road, and the sliding bank on West River Road.
- 79 ▪ A suggestion was made for the town to purchase a mulcher at an estimated cost of
- 80 \$8,500. It was stated that loose dirt that is not mulched in ditches may incur a fine. David
- 81 Cavoretto will research specific prices of mulchers.

82

83 Discussion ensued about acquiring a communications system or reinstalling the old system in the
84 Town Office for contacting the road crew. It was suggested that Barb Rainville be consulted
85 about communications during an emergency.

86

87 Tim Thompson and David Cavoretto left the meeting at 8:45 p.m.

88

89 MOTION by Will Sipsey, second by Paul Forlenza, to participate in Municipal Roads Grants-In-
90 Aid Pilot Project by invitation of Addison County Regional Planning Commission and

91 Department of Environmental Conservation to provide funding for municipalities to implement
92 best management practices on municipal roads ahead of the forthcoming Municipal Roads
93 General Permit. MOTION PASSED 5-0.

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95 Check Warrants

96 James Needham sent around check warrants to be signed by Select Board members.

97

98 MOTION by James Needham, second by Paul Forlenza, to approve warrant 17/49 in the amount
99 of \$59,352.96 for Library and Fire Department. MOTION PASSED 5-0.

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101 MOTION by James Needham, second by Paul Forlenza, to approve payroll warrant 17/49 in the
102 amount of \$3,417.62 for road crew. MOTION PASSED 5-0.

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104 Tires at the Transfer Station

105 Someone illegally dumped 100 or more tires at the Transfer Station on green-up day. It will cost
106 an estimated \$303, excluding green-up tires, to dispose of the unauthorized tires.

107

108 It was suggested that the Planning Commission be called to the next Select Board meeting to
109 present a Town Plan. Suggestion was made to establish a joint Zoning and Planning Board.

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111 MOTION Paul Forlenza, second by James Needham, to go into executive session. MOTION
112 PASSED 5-0.

113

114 Executive session

115

116 MOTION by Bill Finger, second by Will Sipse, to offer the Select Board bookkeeper position
117 to Sally Laframboise of East Middlebury. MOTION PASSED 5-0.

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119 Executive session adjourned at 9:20 p.m.

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121 Respectfully submitted,

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123 Ellie Bryant

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